

St. Paul School
Parish Education Committee
Minutes of the Meeting
Tuesday, May 12th, 2026

Present:	Ms. Maureen Griffin	Father Thomas Smith
	Mrs. Louveign Secord	Mr. Robert Kirkham
	Mrs. Carolyn Law	Mrs. Imelda Yuen
	Mrs. Kitty Estrella	Mr. Harry Chik
	Mr. Stephen Litam	Mr. Joseph Lo

The meeting began at 7:00 pm with an opening prayer led by Fr. Thomas Smith.

A motion was put forth for the approval of the minutes from the last meeting by Mr. Joseph Lo and seconded by Mrs. Kitty Estrella. The motion passed with the PEC all in favour.

Chairperson's Report

No report.

Principal's Report

Ms. Maureen Griffin reported on the following events:

- **Recent/Upcoming Events:**

First Communion: Grade 2 Sacrament of First Communion on Saturday, May 9th.

Individual Education Plans: Students with IEP meet with Mrs. Gail Imoo and Mrs. Liesl Knoll three times per school year.

Human Growth & Development Night: Parent education night for Grades 4, 5, 6, & 7 parents with Dr. Julia Sadusky on Tuesday, May 5th.

Book Drive: For the week of May 19th, Mrs. Anna Santa Ana will be collecting books for the "Let's Read" Book Drive. These books will be donated to children in the Philippines. We will collect a \$2 donation from all students to pay for the shipping of these books.

Kindergarten Orientation: On Tuesday, June 2nd. Mrs. Nicole Kelly and Ms. Clarissa Guevara will be hosting an orientation for the new families.

Track and Field: Our annual track meet with St. Joseph the Worker today on May 12th went very well.

Step Up Day: On Monday, June 15th, students will spend some time in the morning in their next school year's classroom.

Confirmation: Grade 7 Sacrament of Confirmation will take place on Tuesday, June 9th.

- **Staffing Update:** Ms. Puneet Marwaha and Ms. Analia Rimland will both be leaving our school in June. Ms. Marwaha will be going to St. Matthews in Surrey, and Ms. Rimland will be attending UBC for her teacher's education. Interviews to fill these spots will happen this week.
- **New School Sign:** We are looking to update the school sign on the side of the school building. Ms. Maureen Griffin will soon begin collecting quotes.

Pastor's Report

Father Thomas Smith reported on the following:

- We had 72 children for the Sacrament of First Communion. The children realize the importance of the Gold books. The evening went very well.
- For the Sacrament of Confirmation on Tuesday, June 9th, Archbishop Smith will be in attendance.
- Confessions are going well.

Member Reports

Staff

Mr. Robert Kirkham reported the following:

- There were a number of field trips recently:
 1. Grade 3s went to the Art Gallery on Tuesday, April 28th.
 2. All primary grades went to the Carousel Theatre to watch The Paperbag Princess on Friday, May 8th.
 3. Grades 2 & 4 went to see the Tall Ships on Monday, May 4th.
 4. On Tuesday, June 23rd, the Grade 5s are going to Fly Over Canada, and the Grade 6s are going to the Planetarium.
- Mathematica math contest is coming up. Ms. Alina Meyer has been preparing the students. The contest costs approximately \$600 per class and the costs go up every year. Mr. Kirkham suggested if there is a way for our school to come up with our own math contest? We can possibly do it jointly with St. Joseph the Worker.
- Rock Band will be performing in the gym on Thursday, June 11th at 1:00 pm. Mr. Kirkham is also planning for the band to perform at the Parish Picnic in July.
- Spirit and Truth Catholic Education program is set to begin at the end of the month. Father Thomas Smith has approved this program and would like to incorporate it into our existing Prep program.

Maintenance

No report.

Treasurer

Mr. Stephen Litam reported that there is a surplus of \$16,989.98 for this month, with an overall surplus of \$152,365.27.

IT

Mr. Joseph Lo reported:

- IT is setting up Kindergarten and Grade 4 emails.
- Mr. Lo has been reaching out to some parents to join the school's IT team.

Parent Participation

Mrs. Kitty Estrella and Mr. Harry Chik reported:

- Bingo is currently short four people. Angela has reduced the number of people doing set up to make up for the shortage. Could the custodians assist with set-up? Fr. Thomas Smith would like to monitor the situation for the following year and reach out to the parish community.
- We are short one parent for Friday supervision.
- Should we be reaching out to new parents who plan to apply to the school and have them meet current Bingo parents?
- The Bingo assembly is set for Tuesday, June 2nd in the gym.

Parish Council

Mr. Stephen Litam reported:

- Parish Picnic is on Sunday, July 26th.
- Name Tag Sunday is on May 24th. This will be announced in Mass this weekend.

New Business

We currently have three nomination forms to join the PEC.

The meeting was adjourned at 8:20 pm with a closing prayer led by Fr. Thomas Smith.

Next meeting: Thursday, June 11th, 2026 at 7:00 pm.