

**St. Paul School
Parish Education Committee
Minutes of the Meeting
Tuesday, April 14th, 2026**

Present:	Ms. Maureen Griffin	Father Thomas Smith
	Mrs. Louveign Secord	Mr. Robert Kirkham
	Mrs. Carolyn Law	Mrs. Imelda Yuen
	Mrs. Kitty Estrella	Mr. Harry Chik
	Mr. Stephen Litam	Mr. Joseph Lo

The meeting began at 7:06 pm with an opening prayer led by Fr. Thomas Smith.

A motion was put forth for the approval of the minutes from the last meeting by Mrs. Kitty Estrella and seconded by Mr. Harry Chik. The motion passed with the PEC all in favour.

Chairperson's Report

No report.

Principal's Report

Ms. Maureen Griffin reported on the following events:

- **Recent/Upcoming Events:**

Holy Week: Holy Thursday - the Grade 7 class held the Last Supper presentation in the morning. Thank you to Mr. Robert Kirkham for leading this. The Stations of the Cross was held in the afternoon.

Book Fair: Annual school book fair starts the week of April 20th.

Badminton: Badminton is going well. Zone 1 tournament at St. Patrick's Elementary on April 13th, where St. Paul's won 23 of 25 games. CISVA Doubles' Championships on April 20th, and Singles' Championship on April 23rd.

Student-Led Conferences: On Friday, April 24th. No classes on this day.

Field Trips: Grade 5 is going to the Britannia Shipyards on April 16th, Grade 3 is going to the Art Gallery on April 28th, Grades 2 & 4 are going to the Tall Ships on May 4th, Kindergarten to Grades 3 will be going to the Carousel Theatre on May 8th.

First Communion: Grade 2 Sacrament of First Communion on May 9th.

- **Education Assistant:** New EA will be starting on Monday, April 20th. We will require two additional EAs for the next school year.
- **Christian Education Program:** New Catholic education program for Kindergarten to Grade 7. Mr. Robert Kirkham led the resourcing for this new program.

- **Intermediate Parent Night with Julia Sadusky on Tuesday, May 5th**
 - Approach conversations about sexuality and gender with clarity and charity.
 - Form your children in a Catholic understanding of the human person.
 - Respond to cultural pressures while fostering trust and openness at home.
 - Support your child's emotional, spiritual, and moral development.

Pastor's Report

Father Thomas Smith reported on the following:

- During Holy Week, Fr. Smith was very impressed with how involved the children were. Early Masses were well attended.
- For Easter, there were approximately 1200-1300 people in attendance.
- There are lots of RCA members this year, mostly women.
- Lots of people come for Confession.
- Sacraments preparation - Fr. Smith attends prep. at least once per week.

Member Reports

Staff

Mr. Robert Kirkham reported the following:

- From the religious conference in Anaheim, he was able to source a new Catholic education program called "Spirit of Truth." This is a non-profit program developed by teachers and is meant to be more engaging in scripture and artwork. Fr. Smith has approved of this program, and it will be implemented in September 2026.
- Rock Band has been practicing regularly and will perform in June.
- All staff are preparing for the student-led conferences.
- Summer camps will take place in July.

Maintenance

No report.

Treasurer

Mr. Stephen Litam reported that there is a prospected \$10,390.26 expenditure for IT equipment. As of now, we are at a surplus of \$143,007.70.

IT

Mr. Joseph Lo reported:

- Mrs. Christine Ong sent a list of the new parents entering Kindergarten. We are working with the new IT team members showing them how to set up the distribution list that needs setting up each year.

- The Grade 4 and 7 chromebooks will be all sold at once. Grade 4 chromebooks have already been replaced.

Parent Participation

Mrs. Kitty Estrella and Mr. Harry Chik reported:

- They are in the process of scheduling Bingo for next year.
- Angela is gone all of April and will be back in May.
- Bingo is short four to five people to fill spots. Can we put a notice in the parish bulletin or have Fr. Smith announce in Mass that we are asking for volunteers?
- Some families continue to not get email reminders. We can ask managers to set up four separate group chats to send out reminders instead.
- Can the Bingo email be managed outside of IT? Mr. Joseph Lo advised that it is still better to have IT to continue to retain admin access.

Parish Council

No report.

New Business

This year's Uniform Swap Meet will be on Wednesday, May 20th. Mrs. Carolyn Law suggested that we start the swap meet at 2:10 pm instead of 2:00 pm to allow parents more time to complete pick up and then head to the parish centre to set up to sell or queue to buy.

The PEC nominations for 2026 notice is already in the parish bulletin.

The meeting was adjourned at 8:09 pm with a closing prayer led by Mrs. Carolyn Law.

Next meeting: Tuesday, May 12th, 2026 at 7:00 pm.