

**St. Paul School  
Parish Education Committee  
Minutes of the Meeting  
Tuesday, March 10th, 2026**

<b>Present:</b>	Ms. Maureen Griffin	Father Thomas Smith
	Mrs. Louveign Secord	Mr. Robert Kirkham
	Mrs. Carolyn Law	Mrs. Imelda Yuen
	Mrs. Kitty Estrella	Mr. Harry Chik
	Mr. Stephen Litam	

**Absent:** Mr. Joseph Lo

The meeting began at 7:01 pm with an opening prayer led by Fr. Thomas Smith.

A motion was put forth for the approval of the minutes from the last meeting by Mrs. Kitty Estrella and seconded by Mr. Harry Chik. The motion passed with the PEC all in favour.

**Chairperson's Report**

On behalf of the PEC, Mrs. Louveign Secord congratulated Ms. Maureen Griffin on her recent wedding!

**Principal's Report**

Ms. Maureen Griffin reported on the following events:

- **Recent/Upcoming Events:**
  - Catholic Education Conference:** On Thursday, February 12th and Friday, February 13th. All staff of CISVA schools attended. The keynote speaker's primary focus this year was on artificial intelligence and its proliferation into modern society.
  - Lenten Masses:** Morning masses are going well and are well-attended.
  - LA Congress:** Four of the St. Paul School staff members attended the three-day conference from Friday, February 20th to Sunday, February 22nd in Anaheim.
  - Term 2 Learning Updates:** Learning Updates will be going home on Friday, March 13th, 2026. The Ministry of Education has gone back to three reports per school year.
  - Grade 7 Whistler:** Fifteen Grade 7 class students are signed up to go to the Whistler ski trip this Friday, March 13th, 2026.
  - Holy Week:** Grade 7 class will have a Last Supper presentation on Holy Thursday, followed by Stations of the Cross for the entire school in the afternoon.
- **Policy Change:** The Principal's Association proposed a motion to change the number of PEC meetings in a given year to a minimum of eight, instead of ten.

The CISVA Board of Directors surveyed the pastors and the motion has been approved.

### **Pastor's Report**

Father Thomas Smith reported on the following:

- Lenten Masses: very well attended with 300+ attendees every morning.
- This Lenten season's theme is "Homeward Bound" (HoBo) with "the heart at the end of the stick." Our hearts are preparing as we make our way towards Easter.
- The number of parishioners has been increasing.
- Friday evening Mass: Fr. Sajy says more people have been attending.

### **Member Reports**

#### **Maintenance**

Mrs. Imelda Yuen reported that the school's last Work Party before Spring Break was on Saturday, March 7th, 2026.

#### **Treasurer**

Mr. Stephen Litam reported that the budget is healthy and at a surplus. Line items #34 #35 increased by \$16,000 due to teaching staff and \$19,000 due to special education. Mr. Stephen Litam attributes these increases to a timing issue of when the expenses show up in the budget.

#### **IT**

Mr. Joseph Lo reported via email prior to the meeting the following:

- New Grade 4 Chromebooks have been deployed and licenses added.
- Old Chromebooks can be sold. In the past, we've sold the used Chromebooks for \$25.
- Chromebooks will first be offered to staff, PEC, and IT. There is a limit of two devices per person and the payment goes to Mrs. Christine Ong.
- Mrs. Christine Ong's computer crashed and the backup was not working either. There is an external hard drive failure.
- A new backup and SSD external drive (solid state drive with less moving parts) should be purchased.
- Incoming kindergarten emails set up.
- The Grade 4 devices cart will need to be rewired to remove the old chargers.
- Ongoing support for student devices and network issues.

#### **Parent Participation**

Mr. Harry Chik reported that Angela will be going on vacation during the last two weeks in March. He will be working with both Angela and Jacob on the bingo schedule after the break.

Mrs. Kitty Estrella reported that there are not enough chairs, and that the older seniors were going into the back room to grab their own chairs. A sign should be placed on the door discouraging patrons from grabbing their own chairs due to liability concerns. Fr. Thomas Smith will ask Mercy at the parish office to print a suitable sign for the door.

### **Parish Council**

No report.

### **New Business**

The PEC is preparing for upcoming nominations, as there will be four positions open. An ad in the parish bulletin will be published a bit earlier this year. Ms. Maureen Griffin shared that although the PEC is a two-year tenure, specific exceptions can be made so particular members can only fulfill one year if the situation requires it.

### **Staff**

Mr. Robert Kirkham reported regarding the LA Congress in Anaheim:

- All of the staff enjoyed the congress.
- One specific keynote speaker Mr. Kirkham enjoyed was Father James Martin's presentation.
- Lots of music and faith speakers, special topics including the recent ICE deportations of immigrants.
- The founder of the app Halo was present.
- A new Catholic education program called "Spirit and Truth" which is a set of books, would benefit the school. Fr. Thomas Smith will have to read over the program and approve it before it is implemented in the school.

The meeting adjourned at 8:25 pm with a closing prayer.

**Next meeting: Tuesday, April 14th, 2026 at 7:00 pm.**