St. Paul School Parish Education Committee Minutes of the Meeting Tuesday, February 11th, 2025

Present: Father Thomas Smith Mrs. Kitty Estrella

Ms. Maureen Griffin Mrs. Mar Tinsay
Mrs. Louveign Secord Mr. Joseph Lo
Mrs. Sarah Bravo Mr. Mark Acosta

Mrs. Carolyn Law

Absent: Mr. Robert Kirkham

Meeting began at 7:04 pm with an opening prayer.

A motion was put forth for the approval of the minutes from the last meeting by Mrs. Kitty Estrella and seconded by Mr. Mark Acosta. The motion passed with the PEC all in favour.

Chairperson's Report

Mrs. Louveign Secord reported that there will be two positions open on the PEC at the end of the school year. She suggested that any names be brought forth to Mrs. Christine Ong. The incoming members do not automatically fill a certain position as this is voted on during their first meeting.

Principal's Report

Ms. Maureen Griffin reported on the following events:

• Recent/Upcoming Events:

Safer Schools Presentation: the parent session was very successful; there were 103 people in attendance. The following week will be both the staff session and the Grades 6 & 7 session.

Black Excellence Day: dress down day on Wednesday, January 15th. Classes will spend a few days highlighting Canadian Black Excellence.

St. Paul Feast Day/90th Anniversary: on Friday, January 24th. The school and parish community celebrated with mass, classroom stations, readings and primary and intermediate choir.

New Parent Night: on Tuesday, January 28th. Good turnout of parents. New parents were introduced to the kindergarten portable.

Individual Education Plan meetings: Meetings with Mrs. Imoo, Mrs. Knoll and parents to update students' individual goals and discuss progress, with varying degrees of support.

Catholic Educators' Learning Days: on February 13th at the Italian Cultural Centre for elementary school educators and the golf club for highschool educators. The keynote speaker is Katie White, who will be going over school

assessment and evaluation. On February 14th, educators will be at their schools following up on what was presented.

LA Congress: Four day event on February 20-23rd, 2025 held by the Roman Catholic Archdiocese of LA at the Anaheim Convention Centre. The teachers attending are Ms. Griffin, Mrs. Imoo, Ms. Meyer, and Mrs. Knoll.

Kindergarten Application:

We have 22 spots available for 2025/26. Applications have been accepted and 23 interviews are scheduled for February 25th.

Pastor's Report

Father Thomas Smith reported that the Parish 90th Anniversary went well. A novena took place before the St. Paul Feast Day Celebration. The school did very well recognizing the 90th anniversary. We are over half-way through the Grade 2 Sacrament of First Communion preparation. The Grade 2 children have been very attentive and well behaved.

Member Reports

Staff

No report

Maintenance

Mr. Mark Acosta reported that training with the parents in the Maintenance Party is going well. Fr. Thomas Smith shared that we now have a snowblower to use.

Treasurer

Mrs. Sarah Bravo reported that the budget is at a surplus of \$129,666.17. Ms. Maureen Griffin reported that renovation of the kindergarten portable will need to be done, mostly with the plumbing, heating, and flooring. There is no final confirmation of the cost yet. Renovation will need to be paid for by reallocation of our restricted funds.

A motion was proposed to unrestrict \$95,200 from the restricted funds to the budget by Mrs. Louveign Second and seconded by Mrs. Mar Tinsay. The motion passed with the PEC all in favour.

A motion was proposed to allocate \$35,000 from the budget for the Kindergarten Improvements by Mr. Joseph Lo and seconded by Mrs. Kitty Estrella. The motion passed with the PEC all in favour.

A motion was proposed to restrict \$65,200 from the budget to Restricted Funds to go into the Building Fund by Mrs. Louveign Second and seconded by Mrs. Mar Tinsay. The motion passed with PEC all in favour.

IT

Mr. Joseph Lo reported that kindergarten needs a second Smart Board. A new one can be purchased first and stored for after the kindergarten renovations are completed.

Parent Participation

Mrs. Mar Tinsay and Mrs. Kitty Estrella reported that they are working on the Bingo schedule. Some parents are leaving before the school year ends, and those shifts will remain open. Angela would like to know what the policy regarding this is. We will need to include this policy in writing in our Memorandum of Understanding. Options are keeping the deposit, etc. This will be decided on a case-to-case basis, as some parents are unable to fulfill the remaining shifts due to moving away.

Parish Council

No report

The meeting adjourned at 8:00 pm.

Next meeting: Tuesday, March 11th, 2025 at 7:00 pm.