

St. Paul School
Parish Education Committee
Minutes of the Meeting
Tuesday, January 14th, 2025

Present: Father Thomas Smith Mrs. Kitty Estrella
 Ms. Maureen Griffin Mrs. Mar Tinsay
 Mrs. Louveign Secord Mr. Joseph Lo
 Mr. Robert Kirkham Mrs. Sarah Bravo
 Mrs. Carolyn Law

Absent: Mr. Mark Acosta

Meeting began at 7:03 pm with an opening prayer.

A motion was put forth for the approval of the minutes from the last meeting by Mrs. Kitty Estrella and seconded by Mr. Joseph Lo. The motion passed with the PEC all in favour.

Chairperson's Report

No report

Principal's Report

Ms. Maureen Griffin reported on the following events:

- **Recent/Upcoming Events:**
 - Christmas Concert:** our annual concert was very successful. Thank you to all of the staff. Big thanks to Mr. Kirkham, Mr. Kelly, Miss Meyer, and Ms. Guevara for their work on the concert.
 - D.A.R.E program:** Grade 5 Drug Awareness and Resistance Education with Constable Walker. This is a 10 week program every Tuesday morning.
 - Confirmation Retreat:** on Saturday, January 11th for Grade 7s.
 - Grade 2 Sacrament prep:** parent meetings and Saturday masses to begin. There will be a break in between for Spring Break.
 - Black Excellence Day:** on Wednesday, January 15th. Students will have a dress-down day in recognition of Black Excellence Day.
 - Lockdown Drill:** planned drill on Monday, January 20th. The school participates in two drills per year, preparing for Code Red and Code Yellow lockdowns.
- **St. Paul Feast day Celebration, Parish 90th anniversary- January 24th**
 - Mass at 9:15 am
 - Classroom stations 10:30 am to 11:30 am
 - Assembly 11:30 am to 12:00 pm. Primary and intermediate choirs, readings. 12:15 pm dismissal.

- **Safer Schools Presentations:**

Parent evening on Monday, January 20th, with approximately 90 parents registered to attend. There is a staff session on January 22nd and a students' session for Grades 6 & 7 on January 22nd.

The motion to approve of Safer Schools Together to provide St. Paul School with 3 separate sessions (one for parents/families, one for the staff, and one for Grades 6 & 7 students) regarding topics such as social media awareness, cyberbullying, and digital citizenship for the cost of \$2300 was proposed by Mrs. Carolyn Law and seconded by Mrs. Louveign Secord. The motion passed with the PEC all in favour.

- **Guest basketball coach with Mr. Paolo Labrador:**

Special basketball coach every Tuesday morning until the end of February for Grades 4 to 7, under the guidance of Mr. Kelly.

- **Parent Code of Conduct:**

Guidelines are taken from CISVA. The school will hand out a letter for parents to sign and return.

A motion to approve of an updated version of St. Paul's Parent Code of Conduct will be distributed to families for parents to sign and return back to the school was proposed by Mrs. Louveign Secord and seconded by Mrs. Kitty Estrella The motion passed with the PEC all in favour.

- **Transfer of Walkathon Funds:**

A motion to approve of \$95,200 of the walkathon funds to be allocated to the Restricted Funds of the school budget for future building expenses was proposed by Mrs. Mar Tinsay and seconded by Mrs. Sarah Bravo. The motion passed with the PEC all in favour.

Pastor's Report

Father Thomas Smith reported that as of now, there is no date set for the Grade 2 Sacrament of Communion due to a possibility of a new bishop appointment. Grade 2 parent meetings and Saturday masses are set to begin.

Member Reports

Staff

We are saying goodbye to Ms. Carroll, who will be leaving the school and returning to Ireland.

Maintenance

No report

Treasurer

Mrs. Sarah Bravo reported that our income statement from July 1, 2024 to December 31st, 2024 shows a total revenue of \$1,132,787.22 vs. the budget of \$1,065,32.40, with a surplus of \$121,478.68 (\$67,464.82 due to the walkathon funds raised).

IT

Mr. Joseph Lo reported:

1. Over the holidays, an iPad cabinet was purchased for the kindergarten classroom
2. Need a backup uninterruptible power source for Mrs. Maureen Griffin's electronics
3. The Christmas concert video will be posted online once Mr. Pat Guevara is done

Parent Participation

No report

Parish Council

Father Thomas Smith reported that the council is working on the parish's 90th anniversary. This was announced in church last Sunday. The council will meet again. The Knights of Columbus will be putting together a booklet with photos.

The meeting was adjourned with a closing prayer led by Father Thomas Smith at 8:29 pm.

Next meeting: Tuesday, February 11th, 2025 at 7:00 pm.