

Math Scope and Sequence: Mrs. Imoo to lead a committee that will develop a scope and sequence for math in Kindergarten to Grade 7.

RCAV Visit: Archbishop Miller will be visiting the parish and school from March 1st to 3rd. He will spend Friday with the school, and then meet with various parish ministries over the weekend. Archbishop Miller is visiting all parishes in the archdiocese over a period of a couple of years.

- **Kindergarten 2024/25**

12 spots for kindergarten available, with 35 applications. We also have 9 applications for other grades (4 students will be leaving this June). The interviews will take place on February 27th.

- **Ms. Aoife Maye**

Ms. Maye flew home to Ireland this past weekend as her father suddenly passed away. We are unsure at this point when/if she will return. Ms. Michelle Carroll is currently filling in in Kindergarten. More permanent arrangements will be made once Ms. Maye informs us of her return.

- **Revised Vacation Policy draft:**

Ms. Maureen Griffin is seeking PEC approval for minor changes to the wording in our policy for clarification.

Mr. Mark Acosta proposed a motion to update the wording used in the school's Vacation Policy. The motion is seconded by Mr. Joseph Lo. The PEC is all in favour.

Pastor's Report

Fr. Thomas Smith reported:

- There will be a review of the parish finances on November 2nd. There needs to be some changes and updates made to some procedures.
- On March 1-3, Archbishop Miller will be coming to visit. Only the leaders of groups will be in attendance.
- Archbishop Miller will be present for the Grade 7 Sacrament of Confirmation.
- Fr. Smith has expressed how attentive and well-behaved the First Communion Grade 2 students are during Saturday Mass.
- Fr. Smith wants to continue to encourage students to come to Sunday Mass
- This year for the morning Lenten Mass, the kids will be more involved. Fr. Smith will have sheets of fish or loaves of bread for them to colour and write down a good deed or sacrifice they have made to fill a basket in the front of the church.

Member Reports

Staff

Ms. Clarissa Guevara reported that Mrs. Nicole Kelly would like to ask the Maintenance Work Party team to leave the classroom doors open after cleaning to air out the smell of chemicals.

Ms. Clarissa Guevara also shared more information regarding the New Reporting Order Initiative. Ms. Guevara and Mr. Kirkham have now attended 2 of the 5 workshops on how reporting will look in the future. The Ministry of Education has provided guidelines on what to expect: how the schools will move forward, how the new reporting reflects the current curriculum, new report cards for families which include assessment and evaluation, more frequent communication between the teachers and parents. With all of this said, Ms. Guevara says that no actual specifics are given yet.

Maintenance

Mr. Mark Acosta reported that all doors should be closed before closing the school according to the Fire Code. He will ask the work party team to leave the doors open after cleaning, but will have to close the doors before they all leave the school.

Treasurer

Via email prior to the meeting, Mr. Ricky Bravo asked to designate the Walkathon Funds towards the Building Fund. Mr. Ricky Bravo to check if another account needs to be opened for the Building Fund.

Mrs. Carolyn Law proposed a motion to have the funds raised through the Walkathon to be designated to the Building Fund. This motion was seconded by Mrs. Louveign Secord. The PEC was all in favour.

IT

Mr. Joseph Lo reported that:

1. Rogers quote is the same as Telus, so we will remain with Rogers.
2. The networking company has a switch they can lend us to increase the connection speed. If this works, we can buy the switch from them for \$300.
3. The new access points are not as robust as what we already have, but they should be good enough. They allow for up to 25 devices per access point.

Parent Participation

Mrs. Mar Tinsay and Mrs. Kitty Estrella reported that we may not be able to fill all bingo positions with so few new families. Seven bingo families will be leaving, and seven are parish volunteers. Angela has said that she needs a minimum of 114 families for bingo.

Parish Council

Fr. Thomas Smith reported that the council is working on the following items:

1. Preparation for the Parish Picnic
2. Better ways of evangelizing.
3. Community Car Wash.

New Business

Mrs. Louveign Secord brought up that we need to prepare for nominations and/or election for the upcoming school year. If an election is needed, this will take place on the last Sunday in May. Mrs. Mar Tinsay and Mr. Mark Acosta will be the nomination committee.

The meeting ended at 8:42 pm with a closing prayer led by Fr. Thomas Smith

Next meeting: Tuesday, March 5th, 2024 at 7:00 pm.