

Parent Teacher Conferences: on Friday, October 20th. The school is going back to having the conference on one full day from 8:00 am to 6:00 pm, where parents will have 10 minutes to meet with the teacher.

First Aid Training for staff: will take place on the Professional Day of Friday, October 27th.

- **Walkathon - Friday, September 29th**

The walkathon was successful! Walkathon pledges were due today and will be counted on October 16th. The walkathon assembly will be on October 25th.

- **Feeding Futures Fund**

The school has been granted \$5,434.00 to be spent on nutritious food/snacks for hungry students. This is to address food security for students. Snacks such as fresh fruit and granola bars have been purchased, and will be available to students to help themselves to. This funding is expected for the next three years, and is expected to continue after that.

There is a proposal to purchase eight 1.6 cubic foot fridges for each classroom to store the healthy snacks from Amazon. This equates to \$140 each fridge for a total of \$1,125.44. The fridges will be used to store perishable snack foods, so teachers don't have to go back and forth to the staff room fridge (staffroom fridge space is also limited).

A motion was put forth by Mrs. Carolyn Law for the approval to purchase eight 1.6 cubic foot fridges for each classroom to store perishable snack foods for the students from Amazon for a total of \$1,125.44. The motion was seconded by Mrs. Mar Tinsay. The motion passed with the PEC all in favour.

- **Termination of Contract Letter - Ms. Michelle Carroll**

Ms. Michelle Carroll has officially submitted her resignation and will be leaving St. Paul School mid-March 2024.

- **Formal Principal Evaluation for Ms. Maureen Griffin**

This year Ms. Maureen Griffin will be undergoing a formal evaluation from the Superintendent's office. A survey will go out to all staff and PEC members to complete.

Pastor's Report

Fr. Thomas Smith reported that the school's first Blessing of the Pets went very well. Other parishes may follow suit and try what we did. Fr. Sajy is continuing to meet with the kids on Tuesdays and Fridays. Fr. Smith will begin planning to work on First Communion with the Grade 2 class. First Communion will be on April 20th, 2024.

Member Reports

Staff

No report

Maintenance

No report

Treasurer

Mr. Ricky Bravo reported that the comparative budget as of September shows a deficit because items such as the Walkathon still need to be entered.

IT

Mr. Joseph Lo reported that:

1. Chromebooks: are set up. They have been rewired and docked in the MacBook cart.
2. MacBooks: there are 29 old MacBooks, where one is broken and the other 28 are operational but cannot be updated. Some of the batteries may be going soon, in which case they will need to be replaced. We can sell these to the staff and then open up to the school.
3. iPads: there are 30 old iPads we can sell for \$25 per iPad. However, there are no chargers that come with the iPads. The chargers will cost more than the \$25 we are charging for the iPads.
4. Mrs. Christine Ong mentioned that the Grade 6 SmartBoard will need to be taken down in order to replace the old whiteboard behind it. We will need someone who can dismount the SmartBoard and then remount it. We can ask Cat first, and then Dan King if required.
5. We will need to buy 10 new iPads for the intermediate class through Apple and then eventually need to get 6 for the Kindergarten class.
6. Mrs. Gail Imoo mentioned that the internet upstairs is slow. We can consider getting a second connection upstairs.
7. Mrs. Christine Ong has no backup on the computer. We will need to set this up. Mr. Joseph Lo suggests having a local backup and then a cloud backup as well.

Parent Participation

No report

Parish Council

No report

New Business

Mr. Ricky Bravo has been approached by some parents on whether there will be other options for fundraisers rather than just the Walkathon. The PEC agrees that a committee in charge of fundraising is required if this is something the community wants. All parents are welcome to write a letter addressed to the PEC regarding any ideas or concerns.

Mrs. Carolyn Law mentioned that morning drop offs on St. Alban's Road can be a bit dangerous on certain days, as students from Palmer High School are just dropped off haphazardly and jaywalking across the street. Ms. Maureen Griffin said that she can speak to the traffic liaison if required to bring it to attention.

The meeting ended at 8:20 pm with a closing prayer led by Fr. Thomas Smith.

Next meeting: Tuesday, November 14th, 2023 at 7:00 pm.