

**St. Paul School
Parish Education Committee
Minutes of the Meeting
Tuesday, November 14th, 2023**

Present: Ms. Maureen Griffin Mr. Joseph Lo
 Mr. Mark Acosta Mrs. Carolyn Law
 Mrs. Louveign Secord Mrs. Kitty Estrella
 Ms. Clarissa Guevara

Absent: Father Thomas Smith, Mrs. Mar Tinsay, Mr. Ricky Bravo

Meeting began at 7:10 pm with an opening prayer led by Ms. Maureen Griffin

A motion was put forth for the approval of the minutes from the last meeting by Mr. Joseph Lo and seconded by Mrs. Louveign Secord. The motion passed with PEC is all in favour.

Chairperson's Report

Mrs. Louveign Secord reported that a parent has reached out with concerns that the school basketball program may not be as competitive as the other school sports, such as volleyball and badminton. This parent would like to volunteer his time to provide some extra out-of-school coaching for students Grade 5-7. For instance, this can be an evening in the parish centre gymnasium for basketball foundational skills, with the potential to add additional evenings. Basketball is a full unit covered in PE classes at St. Paul School. Ms. Maureen Griffin explained that because it is out-of-school time, this will need to run through the parish. We will need to confirm with the parish centre if all volunteers will require a criminal record check. Louveign will talk to Father Smith regarding this request.

Principal's Report

Ms. Maureen Griffin reported on the following events:

- **Recent/Upcoming Events:**
 - Staff Short-term and Long-term Plans:** Staff short term and long term plans, as well as professional growth plans, have all been completed for the year.
 - Walkathon assembly:** on October 25th. The fundraising total was revealed, prizes and gift cards were distributed.
 - First Aid staff training:** on the Professional Development Day of October 27th.
 - Interim Reports:** will be going home on Friday, November 3rd. Reports will now be called Learning Updates. Primary classes' children's interim report will be on their Class Dojo profile. Intermediate classes' children's interim report will be on their Google Classroom profile.
 - Spirit Day:** the Grade 7 class and PREP children attended in-person Spirit Day on Saturday, November 4th.

FSAs: completed by Grades 4 and 7 students. The data collected goes to the province of BC.

Remembrance Day: Remembrance Day Assembly led by the Grade 6s on November 9th.

CISVA Networking Day: St. Paul School was joined with St. Anthony of Padua and St. Joseph the Worker schools. Discussion around online reporting and assessment in order to meet the news of the changes in the reporting order coming from the Ministry next year.

Volleyball: the girls team season is completed and the boys teams are wrapping up in the next few weeks.

Harrison Leadership Days: leadership retreat for all CISVA school principals.

Advent: the first Sunday of Advent begins on December 3rd.

- **Walkathon**

The walkathon was successful! We've raised a record breaking total of \$87, 706!

- **2024-2026 CISVA Compensation Package**

Teacher salary increases of 6% in 2024/25 and then another 6% increase for 2025/26 in line with the government grant and tuition rates. There are no changes to benefits or pension.

- **Tuition Rates for 2024/25 & 2025/26**

In order to meet the minimum range of tuition as required by CISVA for the next two years, there is a proposal to increase tuition by \$30/month for next year, and then an additional \$33/month for the following year.

CISVA Tuition range: 2024/25 - \$383 to \$426 / month

2025/26 - \$416 to \$463 / month

St. Paul tuition proposal for Category 1, one child as follows:

2024/25 - \$383/month (up \$30 from this year)

2025/26 - \$416/month (up \$33 from previous year)

*The increases would apply to each category, and for each grouping of children (1, 2, or 3 children).

This will need to be discussed further and voted on at the next meeting with Father Thomas Smith present.

- **Kindergarten Interview date:** Tuesday, February 27th, 2024. One PEC member to be present.

Pastor's Report

No report

Member Reports

Staff

No report

Maintenance

Mr. Mark Acosta reported that he would like to bring in parents from the younger grades to transition out some of the parents who have children in the older grades in maintenance.

Treasurer

No report

IT

Mr. Joseph Lo reported that:

1. Some of the staff are reporting that the network is slow during times when all the students are logging on, especially in the morning.
2. The switch beside Mrs. Christine Ong was placed a long time ago. This will need to be replaced. The cost is approximately \$4000 for a new switch.
3. Access points (home products) in the downstairs classrooms were sufficient at the time, but they are slowing down now. If we want to replace them with enterprise products, it will cost thousands of dollars.
4. The networking company suggests that we can get another Shaw line, which gives 3 devices and we will lease the rest. Our contract with them is coming up at the end of November. If we want to go with Telus, there is currently no fiber optic line to the school, so they will need to do construction to put in the line. Mr. Joseph Lo will ask Telus what they can offer and if construction can be paid for by the company.
5. We will need to ask Cat whether he is able to remove the Grade 6 SmartBoard so the whiteboard behind can be replaced.
6. We have been having printing problems with the Chromebooks. BK has been working on this issue for a few weeks.
7. Ms. Clarissa Guevara suggests that it would be ideal that the school should have a few newer MacBooks on hand for certain applications such as iMovie.
8. Mr. Joseph Lo will talk with Mrs. Gail Imoo and the intermediate teachers regarding MacBooks and iPads. It will be ideal to have 10 MacBook Air for Grade 7 (each MacBook approx \$1500) and 5 iPads.

Parent Participation

No report

Parish Council

No report

The meeting ended at 8:10 pm with a closing prayer led by Ms. Maureen Griffin.

Next meeting: Tuesday, December 12th, 2023 at 7:00 pm.