

**St. Paul School
Parish Education Committee
Minutes of the Meeting
Tuesday, March 7th, 2023**

Present:	Father Thomas Smith	Ms. Clarissa Guevara
	Ms. Maureen Moorehead	Mrs. Carolyn Law
	Mrs. Louveign Secord	Mrs. Kitty Estrella
	Mr. Mark Acosta	Mr. Joseph Lo
	Mr. Ricky Bravo	Mrs. Mar Tinsay

Meeting began at 7:05 pm with an opening prayer led by Fr. Thomas Smith.

A motion was put forth for the approval of the minutes from the last meeting by Mrs. Kitty Estrella and seconded by Mr. Ricky Bravo. The PEC is all in favour. The motion was passed.

Chairperson's Report

Mrs. Louveign Secord reported that she has spoken with Ms. Maureen Moorehead and they have narrowed down the ideas to one community builder event. This event will be a car wash with food and stalls where parents/parish community members can sell specialized goods. This idea will be relayed to the parent who brought up the idea of a community event. We will ask the parent to set up a committee who will organize the event. The PEC will be present to oversee the general event, handle money, receipts, invoices, etc. Any profit from this event will go into the next community builder event. This is not a fundraiser. The best time to have this event will be in May or June, preferably on a Saturday (approx 12:00 pm to 4:00 pm). Mrs. Carolyn Law will assist Mrs. Louveign Secord in overseeing this event.

Principal's Report

Ms. Maureen Moorehead reported on the following events:

- **Recent/Upcoming Events:**
 - Daily Lenten Masses:** very successful daily turnout by the students and families, even on the morning of the snow storm
 - Badminton:** practices going well, with ongoing tournaments
 - Catholic Education Conference:** took place 2 weeks ago on Thurs. Feb.16 & Fri. Feb. 17 at the Vancouver Trade and Convention Centre. Both Mr. Kelly and Mrs. Knoll were recognized for their 25 years of teaching in the Catholic education system.
 - New Family Interviews:** interviews took place last week
 - Grade 7 class Whistler Ski Trip:** Grade 7s went to Whistler on Friday, Mar 3. It was a very fun and successful day! .

- **New Families:** Applications have been finalized. For the kindergarten class of 31: 14 are siblings, 17 are new students. There was high interest this year, including for the higher grades. Thank you to Mrs. Kitty Estrella for assisting with the interview process.
- **Salary Increase for CISVA employees next school year:** Further 1.5% on top of the current 2.25% salary increase as per the current CISVA compensation package. This is a total 3.75% increase for the 2023/24 school year. Government funding will increase to reflect this. The Forum is meeting now until July to put together a new compensation package for the teachers.

Pastor's Report

Fr. Thomas Smith reported that he has been very impressed with the students, especially the First Graders during daily morning Lenten Mass. They have been discussing the physical virtue of thanking others, and Fr. Smith has witnessed this with the Grade 1s. Confession is continuing with the students. They are much more relaxed with Confession now. Preparing for the Grade 2s First Confession. Grade 2 Saturday Mass is going well.

Member Reports

Staff

Ms. Clarissa Guevara reported that she and the other teachers thoroughly enjoyed the LA Catholic congress and are very thankful that they had the opportunity to go. Ms. Clarissa Guevara said that the congress was extremely inspiring, and enjoyed the many workshops, which were relevant to the various age groups. Ms. Jennifer Wu gathered new materials for Sacramental Preparation, and Mrs. Nicole Kelly gathered materials for Catholic Education in the Middle Years. Mrs. Nicole Kelly also came back with a new Christian education textbook called *Alive In Christ*, which will need to be examined by Fr. Thomas Smith prior to use.

Maintenance

Mr. Mark Acosta reported that four parents on his maintenance team will be leaving and so he will need four new parents to fill the open spots.

Treasurer

No report

IT

Mr. Joseph Lo reported:

1. The networking company that works with the school came to take a look at the router and didn't find any issues. A possibility as to why the routers were acting up may be due to Shaw having done some maintenance work.

2. The Grade 7s MacBooks are starting to have issues. They are 10-12 years old now. Two of them don't even turn on anymore. Mr. Kirkham is open to using ChromeBooks instead. The MacBooks are essential for editing, which the ChromeBooks don't have the same capacity of doing. However, MacBooks are five times the cost of the ChromeBooks. The shelf life of a ChromeBook is approx. 4 years. MacBooks last longer and are able to add more applications. We have already budgeted for the MacBooks replacement. Mr. Joseph Lo will look into the cost of replacing all of the MacBooks at once (same operating system and interface). The university/school discount for MacBooks is 5%.

Parent Participation

Mrs. Mar Tinsay and Mrs. Kitty Estrella reported:

1. Angela would like to bring back the Bingo Assembly, so all parents will have a chance to get to know each other from different teams, which will make shift swaps much easier. Angela has also indicated that she would like to retire from her bingo position soon. We will need to find someone to replace her. Fr. Thomas Smith will speak to Angela regarding whether she has anyone in mind.
2. What is our stance on finding a replacement for someone's bingo shift? Can it be another family member, do they have to be a St. Paul parent? No, as long as that person has been properly shadow-trained, anyone can fill a bingo shift.

Parish Council

Fr. Thomas Smith reported:

1. The new Alpha Ministry has been started. Its primary goal is evangelization and serving as a place to direct people.
2. Begin planning for the Annual Parish Picnic.
3. The Sisters will be leaving in July. The parish will have a luncheon or other event for them.
4. Ministry volunteers: will be listed in the parish as "Opportunities to Serve" on the website with a contact person and number for those who would like to volunteer in the parish community. Doors Are Open offer volunteer opportunities.

New Business

Mrs. Carolyn Law reported that the parish centre rooms 1 & 2 have been booked on Wednesday, May 17th from 2:00 to 3:00 for the Uniform Swap Meet. Details will go out to the families closer to the date.

The meeting was adjourned at 8:45 pm with a closing prayer led by Fr. Thomas Smith.

Next meeting: Tuesday, April 11th, 2023 at 7:00 pm.