

St. Paul School
Parish Education Committee
Minutes of the Meeting
Tuesday, February 8th, 2022

Present:	Father Thomas Smith	Ms. Clarissa Guevara
	Dr. John Yun	Mrs. Louveign Secord
	Ms. Maureen Moorehead	Mr. Mark Acosta
	Mrs. Mar Tinsay	Mrs. Carolyn Law
	Mr. Ricky Bravo	Mr. Joseph Lo

Meeting began at 7:01 pm with an opening prayer led by Fr. Thomas Smith.

A motion for the approval of the last meeting's minutes was put forth by Mr. Ricky Bravo and seconded by Mr. Joseph Lo. Motion was passed with unanimous approval by all members.

Chairperson's Report

No report.

Principal's Report

Ms. Maureen Moorehead reported on the following events:

- **Recent/Upcoming Events:**
 - St. Paul Feast Day:** Took place on January 25th; no large celebration occurred due to health restrictions.
 - Grades 5 & 6 Skiing:** First session 2 weeks ago, the last session was canceled and will be rescheduled due to inclement weather.
 - Lockdown Drill:** Took place on January 31 with Constable Walker.
Code Yellow = hold and secure, Code Red = full lockdown
 - Communicating Student Learning:** went out to students last Friday.
 - Grade 2 Sacrament Prep Masses:** Saturday evening Masses at 5:00 pm.
Family meetings are still on hold but may start in the next few weeks.
 - Catholic Educators Conference:** CISVA wide conference will take place on February 17th & 18th via Zoom. School is closed on these days.
 - New Parents' Interviews:** Will take place on March 1st from 9:00 - 3:30.
- **New Parents Information:** Mr. Joseph Lo has posted the video/powerpoint to the school website on February 2nd. Thank you to Ms. Clarissa Guevara for her help in the video. New family interviews are in person and scheduled for March 1st. One to two PEC members are requested to attend. Mrs. Louveign Secord has offered to attend the interviews. Mr. Mark Acosta has offered to be available if he is needed. Interviews will be all day, typically from 9:00 to 3:30 pm.

- **Staffing Update:**

Grade 2: Mrs. Teodosio has requested to extend her maternity leave for the rest of the year, and return to staff in September 2022. This request was granted. Ms. Maye will continue on and finish the year in Grade 2.

Pastor's Report

Fr. Thomas Smith reported that the First Holy Communion Masses on Saturdays are going well and that it is nice to have a sense of normality return. However, no parent meetings are occurring due to the current health restrictions. Fr. Thomas Smith will evaluate this again once there is a change in the restrictions. The Sacrament of First Holy Communion is planned for April 30th.

Member Reports

Staff

No report

Maintenance

Mr. Mark Acosta reported that there are two parents who will be graduating from the Work Party. The next Work Party is this upcoming Saturday.

Treasurer

No report

IT

Mr. Joseph Lo reported that the school is experiencing internet connectivity issues. A consultant came in and explained that the main issue is the school is running out of IP addresses (256 addresses from Shaw but we have 256+ printers, laptops, iPads, etc.). Devices over 256 will not get internet access. Solutions include reducing release time of IP addresses and purchasing new equipment. Mr. Joseph Lo presented options:

1. Fortigate \$1200 + tax and access to site
2. Sisco \$3000

We are currently using Sisco so staying with Sisco could be less problematic and easier to implement. Sisco also has remote access, which will be less costly in the long run. The technology of both Fortigate and Sisco are comparable. The PEC will need to resolve this issue quickly as teachers are having difficulty connecting. Mr. Joseph Lo will send a follow up email with the quotes and how feasible a non-Sisco product can be integrated into the system.

Mr. Dan King has issued an invoice for his work on setting up the SmartBoards, and he was able to give us a significant discount.

Mrs. Nicole Kelly is the next staff member to have a laptop upgrade.

Parent Participation

Mrs. Louveign Secord reported that Bingo is currently on hold and is expected to start up again on February 24th.

Parish Council Update

Fr. Thomas Smith shared that the council will have to come up with a Senate for topics discussion. This will take place at the end of March (needs to be done by April 30) in which the discussions will be sent to the Archdiocese and then in turn to Rome.

The meeting was adjourned at 8:20 pm with a closing prayer led by Fr. Thomas Smith.

Next meeting: Tuesday, March 8th, 2022 at 7:00 pm.