

**St. Paul School
Parish Education Committee
Minutes of the Meeting
Tuesday, January 11th, 2022**

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| Present: | Father Thomas Smith | Ms. Clarissa Guevara |
| | Dr. John Yun | Mrs. Louveign Secord |
| | Ms. Maureen Moorehead | Mr. Mark Acosta |
| | Mrs. Mar Tinsay | Mrs. Carolyn Law |
| | Mr. Ricky Bravo | Mr. Joseph Lo |

Meeting began at 7:03 pm with an opening prayer led by Fr. Thomas Smith.

A motion for the approval of the last meeting's minutes was put forth by Mr. Ricky Bravo and seconded by Mr. Joseph Lo. Motion was passed with unanimous approval by all members.

Chairperson's Report

No report.

Principal's Report

Ms. Maureen Moorehead reported on the following events:

- **Recent/Upcoming Events:**

Delayed return to school: Delayed to January 10 for general students

Black Excellence Day: Black shirt day this Friday in commemoration of Dr. Martin Luther King Jr. Day on Saturday, January 15th.

Fire & Earthquake Drills: upcoming for the school

Professional Day: on Friday, January 21.

St. Paul Feast Day: Feast Day on Tuesday, January 25th, with school mass celebration on Thursday, January 27th. Due to PHO, there will be no large school celebration.

Grouse Mountain Ski Trips: Mr. Kelly to ensure that the ski trips are done safely but will most likely go ahead.

New Parents Night: Ms. Moorehead has keynotes ready in a video format which will be posted on the school website on Monday, February 1st.

Gr. 2 Sacrament Prep begins: First Holy Communion and Reconciliation

Communicating Student Learning (CSL): will be sent home on February 4th.

- **Delayed Return to School:** Return to school for K to 12 students was delayed by one week to Monday, January 10th, to allow public health and the Ministry of Education additional time to learn more about the potential impact of the Omicron variant on schools and communities, and to enhance safety plans to support the safe continuation of in-person learning. St. Paul staff spent the week updating safety guidelines, and planning for functional school closures. Currently, the

school can staff up to 6 classes with teachers away until a functional closure is considered. This will be decided in conjunction with the PEC and CISVA. Updated Communicable Disease Plan is on the school website. Current measures are anticipated to be temporary until the end of January.

- **Ministry of Education Evaluation - Part 2:** inspection with Mr. Harry Moes on December 14th & 15th. The school received an excellent report, with no deficiencies noted, and is meeting all Independent School Act requirements for a Group 1 school. Some recommendations made at the conclusion are:
 1. ADST should appear in unit plans for all grades, with a suggestion to put forth a scope and sequence for ADST across the grades.
 2. Perform bus evacuation drills prior to field trips.
 3. Use FSA/DIBELS/other standardized assessment results for school-wide strategic planning.

Pastor's Report

Fr. Thomas Smith reported that there may need to be a delay with the Gr. 2 parent meetings for First Holy Communion & Reconciliation. It won't start until the end of January and may need to be virtual, depending on public health. Weekly school Confession is still occurring, with additional precautions such as having the students sitting in the front pews, separate confessionals and open doors. Fr. Thomas Smith mentioned that Charles has started his position as groundskeeper.

Member Reports

Staff

Ms. Clarissa Guevara reported that the staff has re-implemented health protocols such as setting up plexiglass on the tables. Kindergarten students are not sharing but using their own materials. Ms. Clarissa Guevara also mentioned how Mr. Harry Moes was very impressed with the students and the school.

Maintenance

Mr. Mark Acosta reported that the Work Party will occur this Saturday. The two parents who were supposed to move to Bingo will remain on with maintenance for now. Mr. Mark Acosta also would like to encourage all staff to reach out to him if they have any concerns.

Treasurer

Mr. Ricky Bravo reported that with the mandatory minimum tuition increase this year from \$290 to \$336, families will be paying an additional \$460 for the One Child category as compared to the last school year. The members discussed whether there will be a tuition increase for the second and third+ children and by how much. The current annual school activity fee is \$75 for primary students and \$85 for intermediate students.

After extensive discussion among the PEC members regarding tuition for the One Child and additional children categories and the activity fee:

A motion was put forth by Dr. John Yun to waive the activity fees for the 2022/2023 school year. The motion was seconded by Mrs. Louveign Secord. The motion passed unanimously.

A motion was put forth by Mr. Ricky Bravo to set the 2022/2023 tuition fee increase at \$46/month for the One Child category, \$20 increase for the Two Children category, and \$30 increase for the Three+ Children category. The motion was seconded by Mr. Joseph Lo. The motion was declined.

Dr. John Yun put forth an amended motion to set the 2022/2023 tuition fee increase at \$46/month for the One Child category, \$20 increase for the Two Children category, and \$20 increase for the Three+ Children category. The motion was seconded by Mrs. Louveign Secord. The motion was passed unanimously.

Mrs. Carolyn Law will inform Mrs. Christine Ong of the passed motions regarding the waived activity fee and tuition increases.

IT

Mr. Joseph Lo reported that the scheduled training session for the SmartBoards with the staff will be postponed due to recent Covid-19 protocols. This will be revisited in a few weeks. Mr. Joseph Lo also reported that Shaw came to the school over the winter break and it is decided that there will be no upgrades yet to the St. Paul 1 internet. The upgrade would provide more bandwidth; however, there would be no substantial increase. Mr. Joseph Lo also suggested that the IT team needs to hire a consultant from a networking company, since no one with that expertise is on the team. Mr. Joseph Lo will look into the cost and fees of bringing a consultant on board.

Parent Participation

Mrs. Louveign Secord reported that the last Bingo night before the holidays was on December 16th. There have not been any Bingo nights since then. Mrs. Louveign Secord and Mrs. Mar Tinsay would like the parents to wait for there to be more information regarding updated health restrictions. Fr. Thomas Smith will speak with Angela regarding the possible starting up of Bingo again in February.

Parish Council Update

No report

The meeting was adjourned at 8:40 pm with a closing prayer led by Fr. Thomas Smith.

Next meeting: Tuesday, February 8th, 2022 at 7:00 pm.