

**St. Paul School
Parish Education Committee
Minutes of the Meeting
Tuesday, October 12th, 2021**

Present:	Fr. Thomas Smith	Mrs. Louveign Secord
	Dr. John Yun (via Zoom)	Mr. Ricky Bravo
	Ms. Maureen Moorehead	Ms. Clarissa Guevara
	Mr. Joseph Lo	Mr. Mark Acosta
	Mrs. Mar Tinsay	Mrs. Carolyn Law

Meeting began at 7:02 pm with an opening prayer led by Fr. Thomas Smith.

Chairperson's Report

Dr. John Yun encouraged members to register for the upcoming Education Committee Leadership Conference on Saturday, October 23rd, 2021.

New PEC positions and appointments:

Chairperson: Nomination of Dr. John Yun by Mrs. Carolyn Law, seconded by Mrs. Louveign Secord. The PEC is all in favour.

Vice-Chair: Nomination of Mr. Mark Acosta by Mrs. Louveign Secord, seconded by Mr. Joseph Lo. The PEC is all in favour.

Secretary: Nomination of Mrs. Carolyn Law by Mr. Mark Acosta, seconded by Mr. Joseph Lo. The PEC is all in favour.

Information Technology: Nomination of Mr. Joseph Lo by Mr. Mark Acosta, seconded by Mr. Ricky Bravo. The PEC is all in favour.

Maintenance: Nomination of Mr. Mark Acosta by Mr. Joseph Lo, seconded by Mr. Ricky Bravo. The PEC is all in favour.

Parent Participation: Mrs. Louveign Secord and Mrs. Mar Tinsay accepted the position. The PEC is all in favour.

A motion was put forward for the approval of the last meeting's minutes by Mr. Joseph Lo and seconded by Mrs. Louveign Secord. Motion passed with the PEC all in favour.

Principal's Report

Ms. Maureen Moorehead reported on the following events:

- **Recent/Upcoming Events:**

Meet the Teacher Night: successful nights on both September 13th & 14th

AGM: no meeting last year; this year there will be one possibly in the spring

Weekly student Mass & Confession: each week one class will attend; parents will soon be invited to also attend Mass

Orange Shirt Day: students and staff wore orange shirts on September 29th, which was the day before Truth & Reconciliation Day. \$455 was raised, which was then topped to \$500 by the school. The funds raised were donated to the Orange Shirt Day Society.

Walkathon: took place on Friday, October 1st, 2021.

Garry Point Endurance Challenge: took place on Friday, October 8th, 2021.

The students didn't compete but rather ran alongside students from St. Joseph the Worker. Cumulative laps were counted as students ran with their classes in a 30 minute timeframe. Much thanks to Mr. Kelly for his planning and organization.

Parent/Teacher Conferences: to take place on October 21st & 22nd.

Memorial Bench on school grounds: there is a new memorial bench placed by the playground, in memoriam of our dear student and friend, Justice Guno. Mr. Lim will be securing it into the ground. There was a lovely dedication on October 9th where Father Felix had blessed the bench. The Guno family, staff, and the students of the class of 2021 and their families were in attendance. On the following Thursday, each class had a chance to visit the bench, where Justice's parents talked about the significance of the bench and how they can pray to and for Justice.

- **School Flagpole Proposal:** As per the BC School Act, (10) *The principal of a school, other than a distributed learning school, must, (a) subject to the approval of the board, establish a program of school assemblies to be conducted at appropriate times during the school year, (b) ensure that assemblies are held at least 3 times in a school year, including the school day immediately preceding Remembrance Day, © ensure that the Canadian national anthem shall be sung at each school assembly, and (d) ensure that the Canadian flag and the British Columbia flag be displayed at each school while in session*

At this point, parents are not permitted in assemblies.

Three quotes for the school flagpole:

1. The Flag Shop (local) - \$3790.00 plus taxes. Installation included.
2. Flag Outlet Limited (local) - \$4529.28. Taxes and installation included.
3. Ontario Flag & Pole (Ontario) - \$800.00 plus shipping. Will require Mr. Bains and Mr. Lim to install 3 ft into the ground. This is a 25 ft telescopic style pole which can withstand up to 145 km/hr wind.

Ms. Maureen Moorehead to send more information and links to the flagpoles. The PEC will vote on the flagpole via email.

Pastor's Report

Father Thomas Smith reported that weekly Mass and Confessions are continuing well. In regards to the school building, the roofers need to complete more metal work and fix the skylights on one of the Saturdays.

Member Reports

Staff

Students in Kindergarten to Grade 3 are now also required to wear masks according to the recent Public Health Order

Maintenance

Mr. Mark Acosta reported that Mr. Kelsey Mah will be assisting him with the Work Party on Saturdays. Fr. Thomas Smith recommended that Mr. Mark Acosta will need to coordinate with Mr. Bains and Mr. Lim.

Treasurer

Mr. Ricky Bravo reported that the tuition fees are short 5 students, as we currently have 243 students from our maximum capacity of 248. Ms. Maureen Moorehead added that our maximum for this year will be 246, and therefore we are 3 students short of capacity. Mr. Ricky Bravo added that with the provincial grant of \$3000-5000 per student, we are missing \$25, 000 from the ministry. Having said that, Mr. Ricky Bravo reported that the budget is healthy. The school's \$40, 000 loan for Covid-19 from the government will be paid back by the end of 2022 (\$30, 000 paid back, retaining \$10, 000).

Dr. John Yun would like to address some parents' questions regarding the allocation of the Walkathon funds raised. **The funds raised for the 2021 Walkathon will be allocated to the school technology and seismic upgrades, where funds will be restricted for the school building.** Fr. Thomas Smith added that the building is as safe as it was when built but that the codes have changed.

Dr. John Yun posed the question of whether our school activity fee can be waived, since our tuition is increasing. Ms. Maureen Moorehead reported that the activity fee goes to

costs such as bus transportation for field trips. The PSG helps with some of these costs, but not all. Ms. Clarissa Guevara added that the cost for bus rentals have skyrocketed. **A motion to pass the school year budget was put forward by Mr. Mark Acosta and seconded by Mr. Joseph Lo. The motion passed with the PEC all in favour.**

IT

Mr. Joseph Lo reported that the Smart Boards have arrived. It took approximately 3 hours to unload them and put them into storage. Mr. Lim will be installing the Smart Boards but he will require help. Mr. Joseph Lo reached out to Mr. Dan King, who is a builder, and quoted that it will cost approximately \$250 per installation. If reinforcement of the walls are required due to the size and weight of the Smartboards, then this cost may increase. Mr. Joseph Lo suggested that the Grade One Smart Board be installed first, followed by the installation of 3 additional boards the next weekend, and then the remainder of the boards the next weekend. He added that one of the old Smart Boards will be installed in the Learning Resources room. Once all of the Smart Boards are installed, there will be more in-depth training for the staff. Mr. Joseph Lo also reported that the old Chromebooks were sold to the staff and the IT team. Mrs. Nicole Kelly has asked for some Apps to be installed into the primary iPads.

Parent Participation

Fr. Thomas Smith spoke to the Superintendent regarding the Thursday evening Bingo event, and has confirmed that we have the ability to require vaccinations of all players and parent participants. The parish has decided to make Bingo a vaccinated fundraising event and everyone will need to disclose their vaccination status. For unvaccinated parent participants, there will be alternative work made available within Bingo.

Mrs. Louveign Secord has already prepared signage that will be posted regarding people's informed consent, reminders to wear a mask and to sanitize their hands, and social distancing. Mrs. Louveign Secord added that Angela, who runs Bingo, will be welcoming patrons on a first-come-first-serve basis. Angela will also be setting up the positions to be trained or job shadowed. The bingo hall can accommodate up to 118 people at 50% capacity. Mrs. Louveign Secord, Mrs. Mar Tinsay and Mr. Mark Acosta with the rest of the PEC will be present at the first Bingo night on October 21st to offer any help that is required. Mrs. Louveign Secord will be sending out the St. Paul Parish Bingo Covid-19 Protocols as a pdf file and a direct link to the document through the parish website.

Parish Council Update

No report

The meeting was adjourned at 8:50 pm with a closing prayer led by Fr. Thomas Smith.

Next meeting: Tuesday, November 9th, 2021 at 7:00 pm.