

**St. Paul School  
Parish Education Committee  
Minutes of the Meeting  
Tuesday, November 9th, 2021**

**Present:**

Dr. John Yun	Mrs. Louveign Secord
Ms. Maureen Moorehead	Mr. Joseph Lo
Mrs. Mar Tinsay	Mrs. Carolyn Law
Mr. Ricky Bravo	

**Absent:**

Father Thomas Smith  
Mr. Mark Acosta  
Ms. Clarissa Guevara

Meeting began at 7:02 pm with an opening prayer led by Dr. John Yun.

A motion for the approval of the last meeting's minutes was put forth by Mrs. Louveign Secord and seconded by Mr. Joseph Lo. Motion was passed with unanimous approval by all members.

**Chairperson's Report**

Dr. John Yun shared that both Fr. Thomas Smith and Mr. Mark Acosta are attending the CISVA Leadership AGM.

**Principal's Report**

Ms. Maureen Moorehead reported on the following events:

- **Recent/Upcoming Events:**

**Walkathon Assembly:** this year's Walkathon brought in the second highest amount raised at \$71, 391.00! Big thanks to the students and families for their generosity and to Mrs. Sandra Foster for her organization of this annual event. The pizza parties went to our primary class of Grade 3 that brought in approx. \$9000 and to our intermediate class of Grade 7 that brought in approx. \$11, 000.

**Digital Interim Reports:** this year the reports are digital. Teachers will be using Class Dojo and Google Classroom for the primary and intermediate classes, respectively.

**Professional Days:** Pro-D days on Friday, November 12th and Friday, November 19th. The staff will be focusing on Truth & Reconciliation as well as learning about mental health and wellbeing.

**Remembrance Day Assembly:** The school will be observing Remembrance Day with an assembly on Wednesday, November 10th. This assembly will be

recorded and a link will be shared with the St. Paul families. Kindergarten and Grade 7 will lead this assembly.

**Immunization & hearing screening for K, 6&7:** this will also include Covid-19 vaccination for eligible-aged students.

**RCMP Internet Safety Talk:** Constable Walker will be discussing internet safety with the Grade 5, 6, & 7 students.

- **Mental Health Initiative:** Open Parachute is being implemented CISVA-wide. It is an online program designed by Clinical Psychologists so that teachers can easily implement it in the classroom, and confidently address mental health issues at the classroom level. There is also an Educator Well-Being component for staff; this will be the focus of our Professional Development on Friday, November 12th. See [Openparachute.ca](http://Openparachute.ca) for more information.
- **Advent Choral Celebration:** this year, instead of our traditional Christmas Concert in the gymnasium, we will have a subdued Advent Choral Celebration in the church led by Mr. Kelly. This way we are able to have an audience for the parents. The number of guests will most likely be limited to 3-4 guests per family; 270 already in staff and students.
- **Flagpole:** our new school flagpole has been installed!

## Member Reports

### Maintenance

Mr. Mark Acosta updated the committee prior to the meeting that winterization of the sprinklers were completed two weekends ago.

### Treasurer

Mr. Ricky Bravo reported that the payments for the Chromebooks and Smartboards are being taken from our current school year budget, when it should have been taken from last year's restricted funds. Mr. Ricky Bravo spoke to Helen, the accountant, and confirmed that the minutes to restrict funds were sent out but the CISVA auditors missed it in our last budget. Mr. Ricky Bravo has put in a request for the financial statements from CISVA. Dr. John Yun shared that we can request that a correction be made and to request that the money be transferred back. Mr. Ricky Bravo will check with Helen if we will be able to move \$80, 000 from last year's funds to our Internally Restricted Funds to purchase these IT equipment items.

Dr. John Yun has requested that Mr. Ricky Bravo look into our tuition raise for 2022-23 and determine whether we can offset the raise by waiving our school activity fees, depending on the school budget. Mr. Ricky Bravo will have more concrete numbers for our consideration of this proposal by the next meeting.

## **IT**

Mr. Joseph Lo reported that three SmartBoards have been installed. Mr. Dan King has been extremely helpful. The plan going forward is to install the next five SmartBoards on the Pro-D days. There may be some additional costs on the second level as the wooden ledges that are built into the frame may need to be cut and either reattached or replaced by new aluminum ledges. Mr. Joseph Lo added that he will put out a request to the Maintenance team to assist Mr. Bains in prepping walls and removing old projectors before Mr. Dan King can mount the racks and SmartBoards. Mounts will also be needed in the kindergarten portable room. Mr. Joseph Lo reported that all staff will have in-service training once all the boards have been installed. He also recommended that some money be allocated for further staff training.

Mr. Joseph Lo also reported that there was an outage with the old equipment last week. StPaul 1 is our own equipment, therefore Shaw does not have remote access to the system. Mr. Joseph Lo recommended that we allow Shaw to manage the equipment, either by leasing or by upgrading our services. Shaw will send us a proposal for the cost and services.

## **Parent Participation**

Mrs. Mar Tinsay shared that a patron fell at our last Bingo night. The ambulance was called and the patron will require minor surgery in the hospital. We are all praying for the patron and for a speedy recovery.

Mrs. Louveign Secord shared that while Bingo nights have been running rather smoothly, not all patrons are adhering to the Covid-19 safety rules, or skirting the protocols. This can be a source of anxiety for parent participants as well as for those patrons who are following safety protocol. Some solutions posed by the committee are: broadcasting and reminding patrons of the safety protocol; having patrons and participants sign a letter of obligation. If Covid-19 safety protocols are not being met, we cannot keep Bingo open. We will have to begin looking into different options if Bingo is discontinued. In terms of options for fundraising, Mrs. Louveign Secord suggests that a sub-committee of parent participants can be created, with a focus on family-oriented fundraisers to include the school and parish community. Mrs. Louveign Secord also added that there is a shortage of parent participants and we can reach out to the parish community for volunteers.

## **Parish Council Update**

No report

The meeting was adjourned at 8:09 pm with a closing prayer.

**Next meeting: Tuesday, December 7th, 2021 at 7:00 pm.**