

St. Paul School
Parish Education Committee
Minutes of the Meeting
Tuesday, May 11th, 2021

Present:	Fr. Thomas Smith	Mrs. Louveign Secord
	Dr. John Yun	Mr. Ricky Bravo
	Ms. Maureen Moorehead	Ms. Clarissa Guevara
	Mr. Joseph Lo	Mrs. Carolyn Law
	Mr. Kelsey Mah	Mr. Solomon Nguyen

Absent: Mr. Mark Acosta

Meeting began at 6:47 pm with an opening prayer led by Fr. Thomas Smith.

Motion to pass approval of minutes from the April 2021 meeting was put forth by Mr. Joseph Lo and seconded by Mr. Kelsey Mah.

Chairperson's Report

No report

Principal's Report

Ms. Maureen Moorehead reported on the following events:

Recent/Upcoming Events

- Student-Led Conferences: 90% of conferences were in-person at the school
- Staff Retreat: staff attended a virtual Zoom meeting to “spiritually hydrate” themselves and each other; special guest speaker was Mr. Terry Hershey.
- Spirit Day: on Saturday, April 24th. There were 30 out of the 31 of our Gr. 7 students who participated in the virtual retreat. Thank you to Mr. Clay Imoo for organizing the event.
- Walkathon: Friday, May 21st. The students will walk with their families on Friday or over the long weekend. The students are encouraged to walk their recommended distances for their grades and to take photos for the school to make a video.
- Covid-19 Update: no changes to the K-12 Safety/Guidelines/Protocols
- Justice Guno: Gr. 7 student who is currently in hospital after a brain bleed on May 4th stemming from a congenital blood clot in his brain. Justice experienced a headache and vomiting on May 4th at school during lunch recess. His parents were called to pick him up. He showed signs of stroke later in the afternoon at home and his parents called the ambulance where he was taken to the Children's Hospital. Ms. Maureen Moorehead has informed the Superintendent's office and Archbishop Miller is also aware of Justice's condition. Mr. Robert Kirkham is prepared to assist the class of Gr. 7 with their questions and in leading them in

daily prayers for their classmate. Ms. Maureen Moorehead added that counsellors for the class are available immediately, as they are one phone-call away. There is a nightly Novena prayer at 8:00 pm for Justice with over 150+ families joining. We are all praying for Justice and the Guno family for a speedy and full recovery.

- Required Tuition Increase: CISVA Superintendent Deacon Henk Luyten called to inform Ms. Maureen Moorehead that since the school is below the minimum for tuition range, we are being asked to raise our tuition next year to meet the minimum standards.

- **Current St. Paul rate - \$290/month**

2020-21 \$302.00 to \$342.00

2021-22 \$319.00 to \$359.00

2022-23 \$336.00 to \$376.00

2023-24 \$353.00 to \$393.00

We are currently \$12 below the minimum requirement, and will be \$29 below next year with no increases. Within the next 3 years, we will need to increase the tuition up to \$60/month. Ms. Maureen Moorehead added that Deacon Luyten did say that the tuition raise is mandatory. Fr. Thomas Smith suggested that we can do several small increases instead of a large jump all at once. Dr. John Yun said he will write a letter to the Board of Directors requesting a leniency and to ask for a longer period for increase to meet the minimum range.

- Uniform request: Ms. Maureen Moorehead reported that a parent has requested that her daughter be permitted to wear pants outside of the current seasonal time limit for girls to wear pants. Some concerns voiced were that this will set a precedent for additional uniform requests in the future and will affect the uniformity of the school's uniform. Dr. John Yun asked that the parent(s) write a formal letter to the PEC to clarify if this is a request for exemption or a change in the uniform policy, in order for it to be considered. Dr. John Yun said that because there are differing opinions, the PEC will take it to a vote.

Ms. Maureen Moorehead shared the following list of the teaching staff for 2021-22:

- | | |
|----------------|---|
| ○ Kindergarten | Ms. Clarissa Guevara, Ms. Cassie Comerford |
| ○ Gr. 1 | Mrs. Nicole Kelly |
| ○ Gr. 2 | To be hired (Mrs. Clarissa Teodosio returning in February 2022) |
| ○ Gr. 3 | Ms. Myriam Boily |
| ○ Gr. 4 | Ms. Alina Meyer (new hire); attended OLPH, St. Patrick's, UVic |
| ○ Gr. 5 | Ms. Michelle Carroll |
| ○ Gr. 6 | Mrs. Maria Caprilli and 50% teacher to be hired |
| ○ Gr. 7 | Mr. Robert Kirkham |

- Learning Support Dept.

Mrs. Karen Jew, Mrs. Gail Imoo,
Ms. Jennifer Wu

Pastor's Report

Fr. Thomas Smith reported that he will be monitoring for after the May long weekend to see if any of the current Covid-19 restrictions will be lifted for church gatherings.

Member Reports

Staff

Ms. Clarissa Guevara shared that many of the staff are vaccinated.

Maintenance

Mr. Kelsey Mah reported that we should be looking at replacing the current water fountain in the parish centre with a new water-filling station. He said that this was proposed years ago but due to asbestos concerns, it wasn't done. Ms. Maureen Moorehead added that since the pandemic, the water fountain has been closed to the students. Now that the weather is getting warmer, the students are running out of water, with nowhere to fill their bottles. The water-filling station would be safe, as no parts are touching the bottles while the water fills them. Mr. Kelsey Mah said that he will investigate the costs and the PEC can put it to a vote.

Treasurer

No report

IT

Mr. Joseph Lo reported that another expense other than the Smartboards are the Gr. 6 Chromebooks, which are next on the list. Some have already started to break down and we have already started replacing them. Staples currently has a sale of Chromebooks from \$320 to \$220. Mr. Joseph Lo suggested that we can also wait until the back-to-school sales. Mr. Ricky Bravo added that this year's budget is near closing, but he will go through it with Mr. Joseph Lo and discuss it further.

Parent Participation

No report

Parish Council

No report

The meeting was adjourned at 7:44 pm with a closing prayer dedicated to our Gr. 7 student, Justice Guno.

Next meeting: Tuesday, June 1st, 2021 at 7:00 pm.