

**St. Paul School
Parish Education Committee
Minutes of the Meeting
Tuesday, April 13, 2021**

Present:	Fr. Thomas Smith	Mrs. Louveign Secord
	Dr. John Yun	Mr. Ricky Bravo
	Ms. Maureen Moorehead	Mr. Mark Acosta
	Ms. Clarissa Guevara	Mr. Joseph Lo
	Mr. Kelsey Mah	Mrs. Carolyn Law

Meeting began at 7:02 pm with an opening prayer led by Fr. Thomas Smith.

Motion to pass approval of minutes from the March 2021 meeting was put forth by Mr. Kelsey Mah and seconded by Ms. Clarissa Guevara.

Chairperson's Report

Dr. John Yun reports that the circulated seismic upgrade report is forwarded to Fr. Thomas Smith and the Parish Council.

Principal's Report

Ms. Maureen Moorehead reported on the following events:

Recent/Upcoming Events

- Holy Week: the Gr. 7 class put together a video of the Last Supper and the entire school watched it together. In the afternoon, each class did their parts for the Stations of the Cross.
- Class Mass and Confessions continue every Wednesday and Friday, respectively
- Student-Led Conferences: there will be a Moorehead message of the walk-through of that day circulated prior to April 23rd. Thank you to Ms. Clarissa Guevara for helping put the video together. This year, the conferences are optional, with students bringing home school packages for those parents who choose to opt-out of the in-school conference.
- Spirit Day: on Saturday, April 24th. This will be virtual for the Gr. 7 class. There are 30 out of the 31 students who will be attending. Thank you to Ms. Clarissa Guevara's involvement in the planning of this event.
- Covid-19 Update: updated provincial health orders for students in Gr. 4 to 7 to wear masks at all times, except when eating/drinking, or outside. Masks for primary students remain optional. The School Safety Plan has been updated and posted to the school website. There has been no news regarding vaccinations for educators as there has been a delay due to the pause of the Astra Zeneca vaccine.

- Walkathon Proposal: Ms. Maureen Moorehead had a meeting with Mrs. Sandra Foster regarding this year's Walkathon Fundraiser. It would be most ideal to stick to a physical walkathon, adhering to the health regulations. The proposal is to have students stay home and walk as a family on Friday, May 21 or over the long weekend (Monday, May 24 is Victoria Day). There will be no door-to-door pledging. It will be a challenge to beat the \$67, 000 raised from last year. The PEC approves of the updated Walkathon Plans.

There will be a letter going out to families detailing this, with pledge forms due back on June 7th. One suggestion circulating is that parents can start a Go Fund Me page. Ms. Maureen Moorehead added that prizes this year will also be different. Top prize is a pizza lunch, but due to Covid, we may be looking at individually packed lunches.

- Earthquake Supply purchase: our current comfort kit supply for all students and staff expires in May. The cost to replace the supplies is \$4375.54. These kits provide individual food and basic supplies for each student and staff member. A 50% deposit of \$2225 was needed to be placed earlier this week in order for the supplies to arrive by May 21st (Pro-D Day for staff to work on emergency preparedness). Due to the sensitive timeline, both Fr. Thomas Smith and Dr. John Yun had approved of the deposit. These costs have not been factored into our school budget. Mr. Mark Acosta suggested that we keep all items that are not yet expired or are non-perishable.

Mr. Mark Acosta passed a motion to approve of the cost of replacing our current comfort kits. Mrs. Carolyn Law seconded the motion. The PEC members approved unanimously.

Pastor's Report

Fr. Thomas Smith says that in reality, we all are preparing all of the time for different situations during the pandemic, but he is hopeful that once the vaccinations proceed, we will all be in a better position. Fr. Thomas Smith wants to remind us to trust in God that we can all overcome this eventually. It is important to stay hopeful and he encourages us to maintain our sacraments. Fr. Thomas Smith is also hopeful that we will be able to accommodate larger congregations for Confirmation and Communion in June. As of now, there is no return date for Fr. Joseph, as he is still in Kenya. Fr. Thomas Smith said that Project Advance would go towards a new roof for the school building. Mrs. Karen Jew's office gets wet when it rains.

Member Reports

Staff

No report

Maintenance

No report

Treasurer

No report

IT

Mr. Joseph Lo reported on the following:

- Smartboard replacements in the school from 2 vendors approx cost:
CONTI \$60,356.58 with installation and delivery
AVISPL \$31,528 with \$7,160 installation = \$38,688 (plus approx \$500 delivery)
AVISPL vendor is offering a more competitive price.
- Previous Smartboards were installed by Mr. Bains and Mr Lim. We should discuss if this is a viable option, which would save on the \$7,160 installation fee.
- Mr. Ricky Bravo suggested that we buy a portion first so as to stagger the full purchase over a span of 2 years. He also posed the question whether the larger sized screen is necessary (86' over the 75' is a difference of \$1,370).
- Ms. Clarissa Guevara and Ms. Maureen Moorehead would prefer the larger screen and feel that the better model would last longer
- Mr. Joseph Lo added that if the school can afford it, it would be better to get all Smart Boards at once so all teachers can be trained simultaneously.
- Ms. Maureen Moorehead would like to have the Smart Boards installed over the summer.
- Dr. John Yun suggested we announce that the Walkathon funds will be allocated to pay for the new Smart Boards.

Parent Participation

No report

Parish Council

No report

The meeting was adjourned at 8:30 pm with a closing prayer.

Next meeting: Tuesday, May 11th, 2021 at 7:00 pm.