

**St. Paul School  
Parish Education Committee  
Minutes of the Meeting  
Tuesday, November 10, 2020**

**Present:** Fr. Thomas Smith Mrs. Louveign Secord  
Dr. John Yun Mr. Ricky Bravo  
Mrs. Maureen Moorehead Mr. Joseph Lo  
Ms. Clarissa Guevara Mrs. Carolyn Law

**Absent:** Mr. Kelsey Mah Mr. Mark Acosta

Meeting began at 7:01 pm with an opening prayer led by Fr. Thomas Smith.

Minutes from October 2020 meeting: Motion to pass the previous month's minutes of the meeting was put forward by Mrs. Carolyn Law and seconded by Mr. Joseph Lo.

**Chairperson's Report**

Dr. John Yun updated members that the PEC meeting in June 2020 included the CISVA financial report and appointments through acclamation.

**Principal's Report**

Mrs. Maureen Moorehead reported the following events:

**Recent/Upcoming Events:**

- Wednesday school class Mass mostly for intermediate classes have been occurring and primary classes have just had their first Mass. Friday morning confession will be taking place for classes Grade 3-7; thank you to Father Smith and Father Joseph!
- Halloween Dress Down Day was a day full of fun and smiles, partly due to Mr. Kelly dressing up and hiding inside the school scarecrow! Students learned about All Saints Day on Nov 1.
- Remembrance Day: Mr. Kirkham and the Grade 7 class put together a 35 min video in honour of Remembrance Day in which all the classes viewed in their respective classes. This video has also been distributed via email to the families for viewing
- Trauma-informed Pro D for staff: professional development that focuses on the manner with which to manage students who have experienced trauma, or had adverse childhood experiences. The focus will be how educators approach education through this lens

**Recent PHO:**

The recent Public Health Order restrictions enacted do not impact the Covid protocols currently in place at St. Paul School.

**Students in Temporary Transition Option:**

Mrs. Maureen Moorehead reported that there have since been 25 students who have returned to in-class learning. There are still 13 students learning from home. The next intake date is November 16, with the final intake date on January 4 (confirmed by CISVA). After January 4, students who choose not to return to in-class learning (unless there is an exception due to medical issues) will have to withdraw from school and continue in distance-learning or home-schooling.

Fr. Thomas Smith added that most parishes in the deanery have had 30% of students come back during the intake periods.

**Maternity leave replacement for Grade 2:**

Mrs. Teodosio will be leaving in Feb 2021 for maternity leave. Ms Wu, who is currently teaching in kindergarten, will take over Grade 2 from Feb to June 2021. A new teacher will be hired for kindergarten to work with Mrs. Dos Santos from Feb to June 2021. Staffing for the school year 2021/2022 will be determined in the spring.

**Update for Request from Ms. Rumpel:**

PEC members' decision to grant the request for Ms. Rumpel's leave of absence for 2 school days without pay instead of the original request to teach remotely was well-received by Ms. Rumpel.

**Pastor's Report**

Fr. Thomas Smith reported that the weekly school Mass with weekly confession is going well. He mentioned that he is especially proud of how well-behaved the kindergarten class is. Fr. Thomas Smith also reported that evening Mass will begin starting on Monday, November 16, 2020.

**Member Reports**

- **Staff**  
No report
  
- **Maintenance**  
No report
  
- **Treasurer**  
The financial budget for the school year has been circulated and accepted. It has been forwarded to CISVA and we are awaiting for approval and confirmation.

Mr. Ricky Bravo mentioned that while going through the report, he had noticed that our maximum number of student enrollment is not at the full capacity of 248. There are currently only 246 students enrolled, which has impacted our government subsidy by a

reduction of approximately \$20, 000 in EA support for children with special needs in the classroom. Respectively, Mrs. Moorehead indicated that there has been no reduction in the number of the EA staff because St. Paul's school is actually currently short of EA staff. Dr. John Yun suggested that a notice be placed in the bulletin to indicate that we currently have 2 openings for new students in the school.

- **IT**

Mr. Joseph Lo reported updates with the school's internet wifi upgrade:

**Telus:**

The school is not wired for Telus' fibre optics option. In order to use fibre optics, construction will be required. Telus has indicated that they will not be sending someone to do a site assessment unless we formally put in an order.

PROS: fibre optics is generally more stable, their monthly cost is less than Shaw

CONS: it will take time and possibly money to have construction done, no access points provided so these will have to be purchased on our own

**Shaw:**

Shaw has provided us with their assessment:

SmartWifi 750

2 Year Rate Guarantee at \$160/month (**vs 3 Year: \$140/month plus tax**)

One-time installation at \$74.95

(750 Mbps down/125 Mbps up, unlimited, up to 3 wifi access points)

The school already has an existing contract with Shaw for one more year, so in essence, we will be adding either 1 or 2 more years to the new contract. Mr. Joseph Lo mentioned that the 3 new access points will be placed on the second floor of the school, and the older ones currently on the second floor will be moved to the first floor. If the 3 access points are insufficient, we can further upgrade. Fr. Thomas Smith asked if access points need to be placed in the parish centre, as the current download speed there is 26 mbps. Mr. Joseph Lo discussed the option of using a Shaw business plan, in which we can place a public hotspot in the parish. This would be open to the public as well. Mr. Joseph Lo will explore this option, with the priority placed on the school.

The motion to pass an upgrade to the school internet wifi with the Shaw 3 year contract package with 3 access points at \$140/month plus tax was put forth by Mr. Joseph Lo and seconded by Mr. Ricky Bravo.

- **Parent Participation**

Mrs. Louveign Secord reported that onsite manager and liaison for Thursday evening Bingo, Angela Leung, has been requesting that something be done to replace the funds normally brought in through bingo. Bingo evenings normally bring in approximately \$60, 000/year.

Mrs. Louveign Secord reports that there may be some rumblings that some parents may feel it is unfair as some are in the current capacity of volunteering, and some are not.

**PEC would like to acknowledge that we are aware of this issue due to the current circumstances and we kindly ask for everyone's patience as we seek to find a solution.**

Dr. John Yun wrote a letter, which was approved by the PEC, to be circulated to the families of St. Paul school regarding this issue.

Mrs. Louveign Secord mentioned that there are currently 2 volunteer positions in the school which have not been filled. Mrs. Maureen Moorehead mentioned that other schools that don't have bingo night, have their parents volunteer in other capacities, such as signing up online for different tasks (reading to kids, driving to field trips, etc.). Dr. John Yun suggested possibly coming up with family Mass times in the gym, in which parent volunteers can help with sanitization of chairs and equipment. Fr. Thomas Smith has indicated that this is not an ideal situation, as these families would be viewing Mass from a device.

Dr. John Yun also suggested that parents can take part in offering virtual visits to the parish community seniors who want social connection. Fr. Thomas Smith replied that this could be printed in the parish bulletin, but some issues may arise with safety and privacy.

Dr. John Yun suggested that the parent participation team spearhead a fundraiser. Some ideas put forth to make-up for the funds normally brought in through bingo and parent volunteer hours are:

- Virtual fundraiser/silent auction
- Christmas basket raffle (as each class has already allotted \$50 for a bingo Christmas basket in their funds)
- On-call help for school snow days
- Building of the school garden
- Additional help with sanitization

Mrs. Louveign Secord will be discussing these options with Mr. Mark Acosta and provide us with an update when possible.

**Parish Council Update**

No report

**The PEC would like to sincerely express our deepest condolences and prayers to the family of Mr. Fernando Hip, father to Mia Hip-Zelaya in our Grade 4 class and husband to Joselina. Mr. Fernando Hip passed suddenly while working the night shift at his job. He was very involved in Mia's school life and was also a noon hour supervisor. Mrs. Moorehead informed us that the school is offering support, with Mrs. Christina Estrada arranging meals to be prepared by the Grade 4 class. Mrs. Gail Imoo has led the class in prayer for the family. A funeral will be planned for Mr. Fernando Hip at the end of the month. Please join us in continuing to pray for Mr. Fernando Hip, Mia, Joselina, and their extended family.**

Meeting was adjourned at 8:28 pm with a closing prayer.

**Next meeting: Tuesday, December 8th, 2020 at 7:00 pm.**