

**St. Paul School
Parish Education Committee
Minutes of the Meeting
Tuesday, April 9th, 2019**

Present:	Fr. Dennis Luterbach	Mr. Herb Wong
	Dr. John Yun	Mr. Trevor Henry
	Mrs. Maureen Moorehead	Mr. Mark Acosta
	Mrs. Nicole Kelly	Mr. Kelsey Mah
	Mr. Michael Cam	Mrs. Angelica Revillosa

Meeting began at 6:33pm with an opening prayer “God’s Voice Within”.

Minutes from March 2019 meeting: motion to pass the previous month’s minutes of the meeting was put forward by Mr. Herb Wong and seconded by Mr. Trevor Henry.

Chairperson’s Report

- **Seismic Upgrade Update**

Mr. Mark Acosta presented the results of the proposal review performed by his uncle, Jim Wong. The main point in the review is to not select a firm based on the lowest fee, but to select the best engineer with the right experience. Next step will be for Dr. John Yun to meet up with the new church Project Manager to pick his brain.

Principal’s Report

- **Recent and Upcoming Events**

Mrs. Maureen Moorehead reported the following events:

- Ms. Myriam Boily attending Foundation of the Faith
- Grade 2 First Confession tomorrow
- Confirmation retreat # 2 this Saturday
- Interim progress report sent home this Friday
- Holy Thursday events by Grade 7
- Sacrament of Confirmation on April 24th
- Student-led conferences on April 26th
- Lockdown drill rescheduled for April 29th

- **Destination Imagination (DI)**

Mrs. Maureen Moorehead reported that each of the two Gr. 5 teams and one Gr. 7 team came 2nd place in their respective categories in the DI provincial tournament in West Vancouver last Saturday. She thanked the parent coaches – Mr. Brian Lam, Mrs. Natalia Lam, Mrs. Georgina Mallari, Mrs. Joyce Henry and Ms. Tina Lacson.

- **Staff Update**

Mrs. Maureen Moorehead reported that Mr. Mark Yang is not returning next year. The position has been posted in the CISVA website.

Mrs. Maureen Moorehead also reported that Ms. Cristina Workman and Ms. Bickie Lam have been hired as Education Assistants for SY2019/2020.

- **Uniform option for girls to wear pants?**

Mrs. Maureen Moorehead discussed the option for girls to wear pants due to the following reasons: warmth in the winter months; giving girls a choice.

Mrs. Maureen Moorehead also discussed the financial concerns from Top Marks since a large amount of tartan fabric has already been purchased by the uniform provider only for our school. Giving the option for girls to wear pants could affect the sales of tartans and therefore may require us to buy out unused fabrics in the end if we decide to change uniform vendor. The committee determined that this will not be an issue as we can make arrangements for the new vendor to buy any unused tartan fabrics from the existing vendor.

The uniform option for girls to wear pants is tabled for now. However, we will look at tightening up the uniform policy for effective implementation of the policy i.e. only dress shoes and not runners are allowed; length of skirt for girls.

Pastor's Report

No report.

Member Reports

- **Staff**

No report

- **Maintenance**

Mr. Kelsey Mah reported that the artificial grass is not an option for us due to high foot traffic. In addition, water will still build up if the drainage is not addressed even with the artificial grass.

- **Treasurer**

Mr. Herb Wong reported that for the period ended March 31, 2019, we have a surplus of CAD140k.

Mr. Herb also mentioned he had emailed the CISVA policy changes to the 200 Series Business Administration to the committee members. The changes/documents will be presented at the next PEC meeting.

- **IT**

No report

- **Parent Participation**

No report.

- **Parish Council Update**

No report.

- **Other Business**

PEC election will be scheduled on the last weekend of May. Mr. Michael Cam, Mr. Trevor Henry and Mrs. Angelica Revillosa whose term is not expiring this year are the PEC nominating committee members.

Meeting adjourned at 7:24pm with a prayer.

Next meeting: Tuesday, May 14th at 700pm