

St. Paul School
Parish Education Committee
Minutes of the Meeting
Tuesday, February 26th, 2019

Present: Fr. Dennis Luterbach
Dr. John Yun
Mrs. Maureen Moorehead
Mrs. Nicole Kelly
Mr. Michael Cam
Mr. Herb Wong
Mr. Trevor Henry
Mr. Kelsey Mah
Mrs. Angelica Revillosa

Absent: Mr. Mark Acosta

Meeting began at 7:02pm with an opening prayer “The Will of The Father”.

Minutes from January 2018 meeting: motion to pass the previous month’s minutes of the meeting was put forward by Dr. John Yun and seconded by Mr. Trevor Henry.

Chairperson’s Report

Minutes from the seismic meeting with Archbishop Miller at CISVA last February 6th will be attached to today’s PEC minutes for the parent community to see the seismic upgrade discussion.

Principal’s Report

• **Recent and Upcoming Events**

Mrs. Maureen Moorehead reported the following events:

- New Parent info night last February 5th
- CSL sent home last February 8th
- Catholic Educator’s Conference last February 14-15
- Pink shirt day for anti-bullying awareness last February 27th
- Ash Wednesday on March 6th
- Lenten Morning Masses
- Grade 7 to Whistler on March 8th

• **\$10 increase in Activity Fee**

Mrs. Maureen Moorehead requested permission to increase the primary and intermediate activity fees. The increase is directly related to increase in bus rental for field trips which has risen significantly due to rising gas prices and overall increase in bus costs. As an example, last year a 5-hour bus rental was CAD340. This year it costs CAD450. Venues that the classes visit have also raised their entrance fees. Dr. John Yun raised the motion to increase the activity fee by \$10. The motion was seconded by Mr. Michael Cam.

• **Request from Robert Kirkham**

Mrs. Maureen Moorehead shared that Mr. Kirkham has been invited to present the findings of his Master’s Thesis at the World Alliance for Arts Education International

Conference in Germany next October 2019 and is seeking permission for his absence. His time away would be either without pay or may use one or more of his three Special Leave Days that are allotted to teachers in a given school year which will cover the cost of his TOC. PEC approved Mr. Kirkham's request to be away for 5 days. The decision whether to take 5 days without pay or use one or more Special Leave Days will be decided closer to the date in fall and will seek PEC's approval before this is finalized.

- **Kindergarten 2019/2020**

There will be 17 siblings for incoming kindergarten; 14 spots are available. Interviews will be held on March 14th with 16 families; 14 of which are St. Paul parishioners and 2 from Canadian Martyrs. Mr. Herb Wong and Mr. Mark Acosta will represent PEC in interviewing the new families.

Pastor's Report

No report.

Member Reports

- **Staff**

No report

- **Maintenance**

No report

- **Treasurer**

Mr. Herb Wong reported that for the period ended January 31, 2019, we have a surplus of CAD101k. Seismic upgrade consultant can be covered by the surplus.

- **IT**

No report

- **Parent Participation**

Mr. Trevor Henry reported that there are 2 families who opted out of the parent participation this year compared to 9 families last year.

Mr. Trevor Henry also reported that he received a backlash from a family about the increase in parent participation fee. He mentioned that the family was informed that the increase in non-participation fee is to address the volunteer shortage and to encourage families to volunteer instead of paying the fee. The family was also informed that the increase has been discussed and approved by the PEC.

- **Update from Parish Council**

Mr. Herb Wong reported that the annual Parish picnic has been tentatively scheduled on July 21st.

Meeting adjourned at 7:45pm with a prayer.

Next meeting: Tuesday, March 12th at 8pm (after the evening Mass)