

**St. Paul School
Parish Education Committee
Minutes of the Meeting
Tuesday, April 10th, 2018**

Present: Fr. Dennis Luterbach
Dr. John Yun
Mrs. Maureen Moorehead
Mrs. Nicole Kelly
Mr. Herb Wong
Mr. Trevor Henry
Mr. Kelsey Mah
Mr. Mark Acosta
Mrs. Angelica Revillosa

Absent: Mr. Michael Cam

Meeting began at 7:03pm with an opening prayer.

Minutes from March 2018 meeting: motion to pass the previous minutes of the meeting was put forward by Mr. Kelsey Mah and seconded by Mr. Trevor Henry.

Chairperson’s Report

No report.

Principal’s Report

- **Recent Events**

Mrs. Maureen Moorehead reported the following events:

- Term two reports sent home last March 12th
- Speech Arts – Tri-school Speech Arts was held with St. Joseph and Sacred Heart School. This was coordinated by Mrs. Gail Imoo.
- Holy Week events
- Destination Imagination – The Grade 6 Destination Imagination team competed at the provincial tournament held last April 17th.

- **Kindergarten Update**

Mrs. Maureen Moorehead reported that the interview for new Kindergarten families went well. She also thank Dr. John Yun and Mr. Kelsey Mah who participated in the interview process. 14 spots were offered to St. Paul Parish families, of which 3 families declined. Two out of parish families were offered spots leaving 1 available spot which will not be offered yet.

Pastor’s Report

Msgr. Luterbach provided an update on the construction of new church. He mentioned that the contractors are very good to work with. They are currently working to resolve the accumulation of water in the parking lot. In addition, he reported that the north entrance will be blocked off starting next week for the trailers delivering the church beams.

Msgr. Luterbach also mentioned that a discussion was made during the recent Pastors' meeting surrounding school finances. Discussions were made to provide clear definition of categories for school fees and Parish subsidy to school.

Member Reports

- **Staff**

No report.

- **Maintenance**

Mr. Kelsey Mah reported that the proposed design for playground will start to come in the coming week.

- **Treasurer**

Mr. Herb Wong presented the March 2018 financial statements. He also reported that we have a very healthy balance sheet with an accumulated surplus of about 750k. He also reported that SY2018/2019 will be the 2nd year that we have not increased tuition fees.

- **IT**

No report

- **Parent Participation**

Mr. Mark Acosta reported that they are finalizing the Bingo schedule.

Mr. Mark Acosta also reported that a parent who is doing Bingo as participation has missed a couple of shifts. There has been no call from the parent about missing the shift. A fine will be imposed and a letter will be sent to the parent.

Meeting adjourned at 7:47pm with a prayer.

Next meeting: Tuesday, May 8th at 7 pm