

- Catholic Educators Conference held last February 8 – 9. The event is a good networking opportunity for the staff. Speakers are inspiring.
 - New Parents Info Night – Held last February 6. It was well attended. We have 17 siblings; 14 spots are available for new families.
- **Top Marks Contract**
Few days prior to the meeting, Mrs. Maureen Moorehead circulated via email a copy of the Top Marks uniform contract for review by the members. During the meeting, a question came up on tartan stock cap that the supplier will be carrying at a given time. At a later date via email, Mrs. Maureen sent confirmation that the cap is C\$10,000. Majority of the members approved the contract as amended via email.
 - **Visit to Powell River**
Mrs. Maureen Moorehead discussed the mentoring program offered by CISVA to new principals wherein newly appointed principals are partnered with experienced principal from CISVA schools. This year, Mrs. Maureen Moorehead is a mentor to Lisa Berg of Assumption School in Powell River. Part of the mentoring program is a visit by Mrs. Maureen Moorehead to Assumption School and vice versa. Visit will cost C\$550 for return airfare and two hotel nights. Mrs. Maureen will further discuss with the Superintendent's office who should bear the costs relating to the visit.

Pastor's Report

Fr. Luterbach reminded the committee members that Lent is starting tomorrow, Ash Wednesday. Morning Mass will start at 8:15 beginning Thursday; there will be alphabetical theme during the Lent morning Masses.

Member Reports

- **Staff**

No report.

- **Maintenance**

No report.

- **Treasurer**

Mr. Herb Wong presented the January 2018 financial statements.

A motion was raised by Mr. Kelsey Mah to allocate C\$25,000 from the Walkathon proceeds to Big Toy. The motion was seconded by Mr. Michael Cam.

- **IT**

Mr. Michael Cam provided an update that the 21 iPads, 21 Chromebooks and 2 charging stations approved during the last meeting have been purchased and are now operational.

Mr. Michael Cam also discussed that the IT team will need 2 new parent volunteers for next year as the current volunteer, Mr. Andre Naval will leave the school end of this year. In addition, he will take a step back from his current role to provide more time for transition during the next school year in preparation for his departure next year.

- **Parent Participation**

Mr. Mark Acosta mentioned that they are currently awaiting for parents to provide volunteer preferences before they start preparing the parent volunteer schedule for next school year.

Meeting adjourned at 8:00pm with a prayer.

Next meeting: Tuesday, March 6th at 8 pm (after the evening Mass)