

**St. Paul School
Parish Education Committee
Minutes of the Meeting
Wednesday, February 22, 2017**

Present: Fr. Dennis Luterbach
Mrs. Maureen Moorehead
Mr. Michael Cam
Mrs. Nicole Kelly
Mr. Herb Wong
Mr. Kelsey Mah
Mr. Trevor Henry
Mr. BK Kwee
Mrs. Angelica Revillosa

Absent: Dr. John Yun

Meeting began at 6:33pm with an opening prayer.

Minutes from January 2017 meeting: motion to pass the previous minutes of the meeting was put forward by Mr. BK Kwee and seconded by Mr. Trevor Henry.

Chairperson's Report

No report

Principal's Report

- **Recent events**

Mrs. Maureen Moorehead reported the following events:

- Grouse Mountain Trips
- Feast Day
- Confirmation Prep Rally
- Scholastic Book Fair
- Custodio tournament
- Catholic Educators Conference
- Speech Arts
- First Holy Communion

- **New Parents Night – Feb 7th**

There has been a very good turnout during the New Parents Night. Around 100 people attended; of which 31 were St. Paul parishioners, 6 Catholics from other parishes and 3 non-Catholics. We have 20 spots available for kindergarten.

- **Mity Wear**

Mrs. Maureen Moorehead reported that Mity Wear will no longer be in the uniform business. Mrs. Maureen Moorehead is waiting for the remaining inventory from Mity Wear. In the meantime, there's a need to source out new uniform vendor. More details will be discussed during the next PEC meeting.

- **Snow Removal Plan?? Options**

Mrs. Maureen Moorehead asked for ideas for snow removal options (i.e. hiring a contractor; setting up a special project group, etc.). Given that the winter season is almost behind us, this will be discussed more in detail in fall.

- **Kindergarten interviews – April 4th all day.**

Kindergarten interview is scheduled on April 4th. Interview will be conducted by Mrs. Maureen Moorehead and PEC representative/s. To avoid conflict of interest, Dr. John Yun will not be involved in the interview this time as he has a kid going to kindergarten in the fall. There will be a need for two PEC members to conduct the interview with Mrs. Maureen Moorehead.

Pastor's Report

Fr. Luterbach provided an update on the construction of new church. There will be some changes to the traffic flow and communication will be made to the school and parish community.

Member Reports

- **Staff**

No report

- **Maintenance**

A presentation for Big Toy was made by representative from two companies; Habitat Systems Incorporated and Suttle Recreation Parks and Playgrounds.

- **Treasurer**

Mr. Herb Wong presented the financial statements as at January 31, 2017. Overall, we have a very healthy balance sheet at this point.

- **IT**

No report.

- **Parent Participation**

Mr. BK Kwee reported that the allocation of parent volunteers to each Bingo team is ongoing.

Meeting adjourned at 7:05pm with a prayer.

Next meeting: Tuesday, April 11th at 7:00 pm