

**St. Paul School
Parish Education Committee
Minutes of the Meeting
Tuesday, September 20, 2016**

Present: Fr. Dennis Luterbach
Mrs. Maureen Moorehead
Dr. John Yun
Mrs. Nicole Kelly
Mr. Michael Cam
Mr. Herb Wong
Mr. Kelsey Mah
Mrs. Angelica Revillosa

Absent: Mr. BK Kwee, Mr. Trevor Henry

Meeting began at 8:15pm with an opening prayer and reading from Pope Francis's Laudato Si.

Minutes from the August 2016 meeting: motion to pass the previous minutes of the meeting was put forward by Mr. Michael Cam and seconded by Mr. Kelsey Mah.

Chairperson's Report

No report

Principal's Report

- **AED Unit**

Mrs. Maureen Moorehead followed up the Parish Council's approval for the purchase of AED unit. The purchase has been approved and is awaiting for a good deal prior to purchase.

- **Outdoor Ed**

Mrs. Maureen Moorehead reported that Grade 7 outdoor education trip to Sunshine Coast was a fantastic and very successful trip. Mrs. Mylene Espinosa, Mr. Kelly, Father Mark, Mrs. Maureen Moorehead and Ms. Clarissa Guevarra joined the trip. Ms. Clarissa Guevarra joined the last day of the trip to replace Mrs. Maureen Moorehead who attended a conference.

- **Upcoming events**

Mrs. Maureen Moorehead reported the below upcoming events:

First School Mass – Wednesday, September 21st

Dress down day/Earth Rangers assembly – Thursday, September 22nd

Volleyball season – practice started September 8th

Cross Country – practice started September 12th, Gary Point Fun Run on October 7th

Walkathon – Friday, September 30th

- **PEC Leadership Conference**

Mrs. Maureen Moorehead reminded the committee about the PEC Leadership Workshop which is scheduled on October 1st, Saturday from 9am to 3pm at Cloverdale Catholic School. All PEC members are encouraged to attend. Interested PEC members should contact Mrs. Christine Ong for registration.

- **Homeroom Parent meeting and other concerns**

Mrs. Maureen Moorehead reported that a meeting with Homeroom Parents were held last September 12th and mentioned that the PEC approved suggested guidelines for management of class funds were handed out and appeared to be well-received by the Homeroom Parents.

Mrs. Maureen Moorehead also reported that during the meeting, questions came primarily from Grade 6 and 7 parents. She also reported that issues continue to arise wherein the school is asked to resolve issues relating to funds management, fundraising and celebrations.

Changes have been made wherein the hoodies are now paid for by the school and Parent Support Group (PSG) pays for most of the yearbook cost. Upon further discussion and to ease the pressure to raise funds or outdo the previous year's events, the committee decided on the following:

- Teacher appreciation will be from the PEC
- Grade 6 fundraising to fund for yearbook costs not covered by (PSG) and costs relating to the Grade 7 farewell will be limited to the following three events:

Parent Volleyball night concession
Custodio Cup concession
Badminton concession

The committee also reiterated that the school is only involved in the Grade 7 farewell and any celebration on top of this event will be an outside the school activity and school will not have any involvement.

Pastor's Report

Fr. Luterbach mentioned about the need for additional traffic aides once construction activities start to increase.

Member Reports

- **Staff**

No report

- **Maintenance**

No report

- **Treasurer**

No report

- **IT**

No report

- **Parent Participation**

Mrs. Angelica Revillosa requested for help in the social committee from other members of the committee.

Meeting adjourned at 8:55pm with a prayer.

Next meeting: Tuesday, October 11 at 7:00 pm